

AGENDA
AFTON TOWN COUNCIL MEETING
DECEMBER 9, 2014
4:00 p.m.

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 DEPARTMENT REPORTS

- a Afton Police Department
 - 1 Afton Municipal Court Docket for November, 2014
 - 2 Calls of Service for November, 2014
 - 3 Body Cameras
 - 4 New Hire Update
- b Director of Public Works- Joshua Peavler
 - 1 Snow Removal
- c Jason Linford- Sunrise Engineering
 - 1 Pathway Project Design
 - 2 Second Avenue & Lincoln Street

4. TOWN ADMINISTRATOR REPORT

- a Financial Statements for November, 2014
- b Public Works/ Utility Employee
- c Acceptance of Highway 89 Road Condition
- d Easement Issues
- e Beatification Board Update
- f ASCAP

5. MAYORS REPORT TO COUNCIL

6. TOWN ATTORNEY REPORT

7. EXECUTIVE SESSION

8. CONSENT AGENDA I

- 8a Approve Minutes from the Regular Afton Town Council Meeting held November 12, 2014
- 8b Approve Business License and Building Permit Summary for November, 2014
- 4e Approve Acceptance Agreement Pertaining to Highway 89 Condition

CONSENT AGENDA II

- 8c Approve Town of Afton Bills for Period ending November 30, 2014

9. DELEGATIONS (6:00 P.M.)

Dillon Lytle- Eagle Scout Service Project Report

10. NEW BUSINESS
11. CONTINUING BUSINESS
12. CORRESPONDENCE
 - a Letter from the Local Government Liability Pool regarding a Claim Settlement
13. ITEMS OF INTEREST FOR COUNCIL INFORMATION
 - a Leave Time Report
 - b Board Members

Scheduled Meetings:

Afton Beautification Board- Monday, December 15, 2014, at 5:00 p.m. at the Afton Town Hall

January Town Council Meeting- Tuesday, January 13, 2015, at 4:00 p.m. at the Afton Town Hall

AFTON POLICE DEPARTMENT

416 WASHINGTON
AFTON WYOMING 83110

Print Date : **12/02/2014**

Record Count : **108**

Module : **Calls For Service Query Result**

Query Summary

Event #	Incident #	Call Type	Date	Time	Location	City	Agency	Dispo
14001844		011	11/30/2014	13:53:09	LCSO	AFTON	APD	
14001843		24	11/29/2014	15:13:22	89/LIBRARY	AFTON	APD	
14001845		007	11/29/2014	17:30:00	1ST AVE TO 6TH AVE WASHINGTON	AFTON	APD	
14001846		17	11/29/2014	23:22:00	COLTERS	AFTON	APD	
14001840		011	11/28/2014	09:05:46	LINCOLN COUNTY SO	AFTON	APD	
14001841		010	11/28/2014	16:00:00	GARDNERS	AFTON	APD	
14001842		24	11/28/2014	23:55:00	WASHINGTON AND ROCKY ROAD	AFTON	APD	
14001837		007	11/27/2014	07:30:02	HIGH SCHOOL	AFTON	APD	
14001838		011	11/27/2014	09:00:14	LINCOLN COUNTY SO	AFTON	APD	
14001839		003	11/27/2014	14:55:38	5TH/JEFFERSON	AFTON	APD	
14001829		011	11/26/2014	00:29:17	PROBATION AND PAROL	AFTON	APD	
14001830		011	11/26/2014	00:31:39	255 E 5TH	AFTON	APD	
14001834		003	11/26/2014	08:30:56	NATIONAL GUARD REDDINESS CENTER	AFTON	APD	
14001835		011	11/26/2014	10:57:31	WASHINGTON	AFTON	APD	
14001836		010	11/26/2014	13:30:08	GARDNERS	AFTON	APD	
14001831		010	11/25/2014	14:30:01	JEFFERSON/5TH AVE	AFTON	APD	UTL
14001832		011	11/25/2014	16:05:52	PROBATION	AFTON	APD	
14001833		011	11/25/2014	06:10:59	PROBATION	AFTON	APD	
14001826		23	11/24/2014	13:05:45	515 PAPWORTH	AFTON	APD	
14001827		009	11/23/2014	21:05:00	306 LINCOLN STREET	AFTON	APD	
14001828		010	11/23/2014	22:02:00	306 LINCOLN STREET	AFTON	APD	
14001820	14-000120	010	11/22/2014	08:10:32	BEHIND COURTESY FORD	AFTON	APD	RPT
14001821		011	11/22/2014	08:40:34	LINCOLN COUNTY SO	AFTON	APD	
14001822		011	11/22/2014	10:30:06	823 ALLRED	AFTON	APD	
14001823		010	11/22/2014	10:55:30	AFTON	AFTON	APD	
14001824		010	11/22/2014	19:00:00	SOUTHBOUND WASHINGTON	AFTON	APD	
14001825		012	11/22/2014	19:20:00	AFTON STAKE CENTER PARKNG LOT	AFTON	APD	
14001816		007	11/21/2014	09:50:42	46 W 3RD AVE	AFTON	APD	

Event #	Incident #	Call Type	Date	Time	Location	City	Agency	Dispo
14001817		010	11/21/2014	11:50:52	GARDNERS	AFTON	APD	
14001818		013	11/21/2014	12:15:52	6TH/WASHINGTON	AFTON	APD	
14001819		001	11/21/2014	12:15:44	AFTON	AFTON	APD	
14001811		013	11/20/2014	12:45:08	ROBINSON MOTORS	AFTON	APD	
14001812		002	11/20/2014	16:35:25	SILVERSTAR PARKING LOT	AFTON	APD	
14001813		19	11/20/2014	19:50:41	SUBWAY	AFTON	APD	
14001814		012	11/20/2014	23:04:37	86307 WASHINGTON// HWY. 89	AFTON	APD	
14001815		006	11/20/2014	15:10:44	675 JEFFERSON	AFTON	APD	
14001809	14-000119	20	11/19/2014	08:00:06	454 JEFFERSON	AFTON	APD	ARR
14001810		007	11/19/2014	19:25:00	TOWN HALL	AFTON	APD	
14001804		007	11/18/2014	06:40:52	STAR VALLEY MEDICAL CENTER	AFTON	APD	
14001805		010	11/18/2014	11:35:06	W 5TH AVE	AFTON	APD	
14001806		22	11/18/2014	11:50:08	1122 NORTH WASHINGTON	AFTON	APD	
14001807	14-000118	010	11/18/2014	13:58:17	55 E 3RD AVE	AFTON	APD	RPT
14001808		012	11/18/2014	19:37:52	AIRPORT ROAD	AFTON	APD	
14001799		1033	11/17/2014	00:30:00	167 TWIN SPRUCE	AFTON	APD	
14001800		007	11/17/2014	13:37:21	STAR VALLEY DISPOSAL	AFTON	APD	
14001801		013	11/17/2014	14:00:37	210 S. WASHINGTON	AFTON	APD	
14001803		006	11/17/2014	22:40:00	SVMC	AFTON	APD	UTL
14001797	14-000117	19	11/15/2014	06:14:50	554 ADAMS	AFTON	APD	RPT
14001798		007	11/15/2014	10:19:56	CANYON VIEW PARK	AFTON	APD	
14001795		003	11/14/2014	15:10:44	STAR VALLEY MIDDLE SCHOOL	AFTON	APD	
14001796		010	11/14/2014	22:50:00	SVHS	AFTON	APD	
14001790		011	11/13/2014	10:00:26	PROBATION	AFTON	APD	
14001791		010	11/13/2014	11:20:12	157 E 2ND AVE	AFTON	APD	
14001792		011	11/13/2014	22:02:21	SCHWABS MORTURARY	AFTON	APD	
14001793		011	11/13/2014	22:20:39	AFTON MIDDLE SCHOOL	AFTON	APD	
14001794		011	11/13/2014	22:50:10	LC SO	AFTON	APD	
14001786		15	11/12/2014	10:10:20	HIGHWAY 89	AFTON	APD	
14001787		003	11/12/2014	11:30:06	AVIAT	AFTON	APD	
14001788		003	11/12/2014	11:40:41	LOWER VALLEY ENERGY	AFTON	APD	
14001789		011	11/12/2014	16:30:30	PROBATION AND PAROLE	AFTON	APD	
14001780		007	11/11/2014	05:51:29	CANYON VIEW PARK	AFTON	APD	

Event #	Incident #	Call Type	Date	Time	Location	City	Agency	Dispo
14001781		17	11/11/2014	17:40:19	MAVERIK	AFTON	APD	
14001782		007	11/11/2014	18:45:10	CANYON VIEW	AFTON	APD	
14001784		007	11/11/2014	20:07:15	TOWN HALL	AFTON	APD	
14001785		007	11/11/2014	22:34:25	CIVIC CENTER	AFTON	APD	
14001779		007	11/10/2014	01:55:00	CANYON VIEW	AFTON	APD	
14001783		007	11/10/2014	10:45:55	CANYON VIEW	AFTON	APD	
14001775		007	11/09/2014	01:20:00	CANYON VIEW	AFTON	APD	
14001778		007	11/09/2014	08:05:12	CANYON VIEW	AFTON	APD	
14001773		17	11/08/2014	20:56:00	SVHS	AFTON	APD	
14001774		007	11/08/2014	06:15:47	CANYON VIEW PARK	AFTON	APD	
14001776		006	11/08/2014	18:00:00	SVMC	AFTON	APD	
14001777	14-000115	010	11/08/2014	17:14:00	LCSO	AFTON	APD	
14001768		011	11/07/2014	10:00:51	PROBATION	AFTON	APD	
14001769		011	11/07/2014	10:15:20	PROBATION	AFTON	APD	
14001770	14-000114	20	11/07/2014	10:51:10	PROBATION	AFTON	APD	ARR
14001771	AC14-000053	24	11/07/2014	12:00:34	4TH AVE/POST OFFICE	AFTON	APD	RPT
14001772		007	11/07/2014	21:30:00	CANYON VIEW	AFTON	APD	
14001762		013	11/06/2014	12:30:37	DAVES BARBER SHOP	AFTON	APD	
14001763		23	11/06/2014	13:45:08	LOWER VALLEY ENERGY	AFTON	APD	
14001764	AC14-000052	24	11/06/2014	17:27:11	HWY 89 // SWIFT CREEK LANE	AFTON	APD	
14001765		001	11/06/2014	19:57:26	296 LINCOLN	AFTON	APD	
14001766		007	11/06/2014	22:00:22	TOWN HALL	AFTON	APD	
14001767		007	11/06/2014	23:54:24	CANYON VIEW	AFTON	APD	
14001758		010	11/05/2014	12:15:10	RAWHIDE TR CT	AFTON	APD	
14001759		17	11/05/2014	13:55:32	COLTERS	AFTON	APD	
14001760		007	11/05/2014	22:10:16	CANYON VIEW	AFTON	APD	
14001761		007	11/05/2014	22:11:35	S.V. MEDICAL CENTER	AFTON	APD	
14001753		010	11/04/2014	10:30:50	DFS	AFTON	APD	
14001755		010	11/04/2014	14:45:46	CEMETERY	AFTON	APD	
14001756		011	11/04/2014	16:38:36	PROBATION AND PAROLE	AFTON	APD	
14001757		007	11/04/2014	22:58:01	CANYON VIEW	AFTON	APD	
14001748		007	11/03/2014	00:30:00	CANYON VIEW	AFTON	APD	
14001749	14001745	16	11/03/2014	15:00:26	81 TWIN CLIFFS ROAD	AFTON	APD	

Event #	Incident #	Call Type	Date	Time	Location	City	Agency	Dispo
14001750		007	11/03/2014	19:00:00	CANYON VIEW	AFTON	APD	
14001752		006	11/03/2014	16:07:00	VILLA APTS	AFTON	APD	FI
14001742		007	11/02/2014	08:45:17	CANYON VIEW	AFTON	APD	
14001744		013	11/02/2014	00:30:00	SWIFT CREEK APTS	AFTON	APD	
14001745		007	11/02/2014	18:59:00	81 TWIN CLIFFS	AFTON	APD	RPT
14001746		007	11/02/2014	22:00:00	COLTERS	AFTON	APD	
14001747		17	11/02/2014	22:30:00	SVMC	AFTON	APD	
14001739		006	11/01/2014	01:15:15	COLTERS	AFTON	APD	
14001740		007	11/01/2014	06:00:57	CANYON VIEW PARK	AFTON	APD	
14001741		003	11/01/2014	11:30:25	JUST 4 FUN	AFTON	APD	
14001743		007	11/01/2014	19:30:00	CANYON VIEW	AFTON	APD	
14001751		006	11/01/2014	22:19:00	COLTER'S	AFTON	APD	FI
14001754		010	11/01/2014	11:03:01	LINCOLN COUNTY SO	AFTON	APD	
14001802		19	11/01/2014	21:40:00	145 ADAM ST	AFTON	APD	

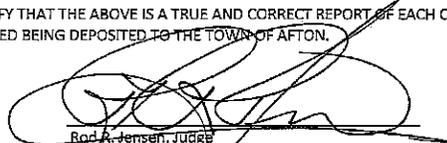
AFTON MUNICIPAL COURT

NOVEMBER 2014

IN THE MATTER OF THE AFTON MUNICIPAL COURT BEFORE JUDGE ROD R. JENSEN THE FOLLOWING MATTERS WERE HEARD, TRIED, AND DULY DISPOSED OF DURING THE MONTH OF NOVEMBER, 2014.

Docket Number	Officer	Name	Violation	Charge	Citation Number	Disposition	Receipt Number	Amount Paid	
082316E	---	MERRITT	TOYNA LYNN	Continuing Case	082316E	Final Payment, Acknowledgement of Compliance Issued	4766	\$ 120.00	
14-11-01	A1	WILLIAMS	TYLEE	5-2-09	Dog At Large	01806H	Arraign, Guilty Plea, Fine \$35.00, payment plan provided	N/A	N/A
14-11-02	A1	WILLIAMS	TYLEE	5-2-04	Failure to License Dog	01807H	Arraign, Guilty Plea, Fine \$50.00, payment plan provided	N/A	N/A
13-147	---	DUPLER	JEFFERSON GEORGE	Continuing Case	071993E	Bench Warrant Issued for Violation of Judgment Order	N/A	N/A	
14-07-01	---	BOOTH	RONALD WILL	Continuing Case	78617B	Bench Warrant Issued for Violation of Judgment Order	4767/4770	\$ 150.00	
13-147	---	DUPLER	JEFFERSON GEORGE	Continuing Case	071993E	Revoke suspension of 2 days Jail, Time Served	N/A	N/A	
14-10-09	A1	WEIL	DAVID A.	Continuing Case	01802H	Payment of Bond	4794	\$ 211.00	
14-10-02	A1	MORTON	JAMIE L	Continuing Case	14942H	Partial Payment	4795	\$ 25.00	
14-11-03	A3	JUVENILE		31-4-103b	Proof of Insurance	14969H	Insurance Proof Furnished - Dismissed	N/A	N/A
14-11-04	A3	JUVENILE		6-1-14	Failure to Display License	14971H	Arraign, Guilty Plea, 4 Hours Community Service	N/A	N/A
14-11-05	A3	JUVENILE		31-4-103a1	Proof of Insurance	14969H	Registration Furnished - Dealer - Dismissed	N/A	N/A
14-11-06	A1	MATHES	LARRY B	6-1-12	Unsafe Backing	01808H	Forfeiture, First Time Offender	4769	\$ 70.00
14-11-07	A2	PASSEY	TIMOTHY D	6-7-02	Drug Paraphernalia	14900H	Arraign, Guilty Plea, Fine \$120.00, payment plan provided	4771	\$ 25.00
14-11-08	A2	FELIX	LYNDSAY J	6-7-02	Drug Paraphernalia	14976H	Arraign, Guilty Plea, Fine \$120.00, payment plan provided	4771	\$ 25.00
14-11-09	A2	HYDE	ADAM S	31-5-1104	Duty Upon Colliding with Vehicle	14898H	Arraign, Guilty Plea, Fine \$200, First Time Offender	4768/4773/4772	\$ 180.00
TOTAL RECEIPTS FOR							NOVEMBER 2014	\$	806.00

I CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT REPORT OF EACH OF THE CASES LISTED AND THE AMOUNT LISTED AS BEING PAID WITH THE FUNDS RECEIVED BEING DEPOSITED TO THE TOWN OF AFTON.


 Rod R. Jensen, Judge
 AFTON MUNICIPAL COURT

THE TOWN OF AFTON
COMBINED CASH INVESTMENT
NOVEMBER 30, 2014

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10 ALLOCATION TO GENERAL FUND	(437,529.17)
20 ALLOCATION TO FIRE DEPT. FUND	1,744.67
30 ALLOCATION TO REVENUE- ABA	(73.50)
51 ALLOCATION TO WATER FUND	135,095.82
52 ALLOCATION TO SEWER FUND	279,420.97
53 ALLOCATION TO WATER LAB FUND	6,821.05
55 ALLOCATION TO GOLF COURSE FUND	14,520.16
	<hr/>
TOTAL ALLOCATIONS TO OTHER FUNDS	.00
ALLOCATION FROM COMBINED CASH FUND - 01-1190	
	<hr/>
ZERO PROOF IF ALLOCATIONS BALANCE	.00
	<hr/>

THE TOWN OF AFTON
BALANCE SHEET
NOVEMBER 30, 2014

GENERAL FUND

ASSETS

10-1112	CASH IN CHECKING-BANK OF SV	886,970.53	
10-1114	XPRESS DEPOSIT ACCOUNT	(200.12)	
10-1118	CD- FIRST BANK	240,578.67	
10-1131	PETTY CASH	300.00	
10-1140	RETURNED CHECKS	62.00	
10-1151	CD AT BANK OF STAR VALLEY	802,727.49	
10-1190	CASH ALLOCATION TO OTHER FUNDS	(437,529.17)	
10-1200	GAS TAX RECEIVABLE	8,385.76	
10-1201	SALES TAX RECEIVABLE	137,022.36	
10-1203	PROPERTY TAX RECEIVABLE	4,681.85	
10-1211	PROPERTY TAX RECEIVABLE	117,949.26	
10-1411	DUE FROM GOVERN UNITS	52,542.53	
	TOTAL ASSETS		1,813,491.16

LIABILITIES AND EQUITY

LIABILITIES

10-2131	ACCOUNTS PAYABLE	101,070.90	
10-2221	FICA PAYABLE	1,519.66	
10-2222	FEDERAL WITHHOLDING PAYABLE	(1,519.66)	
10-2225	RETIREMENT PAYABLE	74.13	
10-2230	WORKERS COMP PAYABLE	11,141.49	
10-2233	HEALTH/ LIFE INS. PAY/ PREPAID	1,845.55	
10-2301	PROPERTY TAX RECEIVABLE	116,000.00	
	TOTAL LIABILITIES		230,132.07

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
10-2980	BALANCE BEGINNING OF YEAR	1,377,548.86	
	REVENUE OVER EXPENDITURES - YTD	195,734.24	
	BALANCE - CURRENT DATE		1,573,283.10
	TOTAL FUND EQUITY		1,573,283.10
	TOTAL LIABILITIES AND EQUITY		1,803,415.17

THE TOWN OF AFTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-10 REVENUE - PROPERTY TAXES	17,218.71	30,574.63	116,000.00	85,425.37	26.4
10-31-20 REVENUE - VEHICLE REGISTRATION	58,528.63	58,528.63	65,000.00	8,471.37	87.0
10-31-30 REVENUE - FRAN TAX/POWER	.00	12,663.69	34,000.00	21,336.31	37.3
10-31-40 REVENUE - FRAN TAX/MISC	.00	8,293.84	.00	(8,293.84)	.0
10-31-41 REVENUE/GEN SALES & USE TAX	84,101.52	381,265.56	800,000.00	418,734.44	47.7
10-31-51 REVENUE - GASOLINE TAX	6,472.12	40,372.36	75,000.00	34,627.64	53.8
10-31-61 REVENUE - CIGARETTE TAX	1,456.31	7,035.36	12,000.00	4,964.64	58.6
10-31-71 REVENUE - SEVERANCE TAX	.00	17,793.38	50,000.00	32,206.62	35.6
10-31-81 LODGING TAX	2,917.19	9,795.02	15,000.00	5,204.98	65.3
TOTAL TAXES	168,694.48	564,322.47	1,167,000.00	602,677.53	48.4
<u>LICENSES & PERMITS</u>					
10-32-51 REVENUE - ANIMAL LICENSES	20.00	71.00	400.00	329.00	17.8
10-32-61 REVENUE - BLDG/SIGN PERMITS	650.00	1,994.00	10,000.00	8,006.00	19.9
10-32-71 REVENUE - LICENSES - BUSINESS	150.00	3,150.00	10,000.00	6,850.00	31.5
10-32-81 REVENUE - LICENSES - LIQUOR	.00	250.00	8,000.00	7,750.00	3.1
TOTAL LICENSES & PERMITS	820.00	5,465.00	28,400.00	22,935.00	19.2
<u>INTERGOVERNMENTAL</u>					
10-33-01 EXCESS MONEY FROM STATE	.00	154,826.59	175,000.00	20,173.41	88.5
10-33-03 EXTENSION OFFICE/ ELECTRICITY	.00	319.73	1,500.00	1,180.27	21.3
10-33-11 REVENUE - FED MIN/ROYAL	.00	46,935.96	100,000.00	53,064.04	46.9
10-33-55 SVMC- RECAPTURED FUNDS	.00	24,015.72	.00	(24,015.72)	.0
10-33-65 WYDOT/PAYMENT	.00	19,110.00	38,220.00	19,110.00	50.0
10-33-71 BUSINESS READY GRANT & LOAN	.00	.00	600,000.00	600,000.00	.0
10-33-94 FIRE DEPART.-PENSION	.00	412.50	.00	(412.50)	.0
TOTAL INTERGOVERNMENTAL	.00	245,620.50	914,720.00	669,099.50	26.9
<u>MISC CHARGES FOR SERVICES</u>					
10-34-03 PARK RESERVATION FEE	.00	521.00	1,500.00	979.00	34.7
10-34-43 MENS BASKETBALL FEE	650.00	660.00	2,000.00	1,350.00	32.5
10-34-45 YOUTH BASKETBALL	160.00	1,320.00	4,000.00	2,680.00	33.0
10-34-88 RURAL FIRE DISTRICT REVENUE	.00	51,257.64	55,000.00	3,742.36	93.2
10-34-90 REVENUE CEM/GRAVE SERVICES	1,150.00	7,250.00	9,000.00	1,750.00	80.6
10-34-91 CIVIC CENTER RENTAL FEES	996.00	2,985.00	11,000.00	8,015.00	27.1
TOTAL MISC CHARGES FOR SERVICES	2,956.00	63,983.64	82,500.00	18,516.36	77.6

THE TOWN OF AFTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & FORFEITURES</u>					
10-35-60 REVENUE - FINES AND COSTS	3,560.00	10,278.00	30,000.00	19,722.00	34.3
TOTAL FINES & FORFEITURES	3,560.00	10,278.00	30,000.00	19,722.00	34.3
<u>MISCELLANEOUS</u>					
10-36-01 3RD AVENUE SPECIAL IMPROV.	.00	1,794.96	.00	(1,794.96)	.0
10-36-05 REVENUE-ADVERTISING	.00	450.00	500.00	50.00	90.0
10-36-07 SAFE ROUTE TO SCHOOL GRANT	.00	.00	300,000.00	300,000.00	.0
10-36-70 REVENUE - MISCELLANEOUS	.00	2,173.20	10,000.00	7,826.80	21.7
10-36-80 REVENUE - INTEREST	.00	541.57	2,000.00	1,458.43	27.1
TOTAL MISCELLANEOUS	.00	4,959.73	312,500.00	307,540.27	1.6
TOTAL FUND REVENUE	178,030.48	894,629.34	2,535,120.00	1,640,490.66	35.3

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL JUDGE</u>					
10-41-11 SALARY/ MUNICIPAL JUDGE	783.02	3,915.10	9,500.00	5,584.90	41.2
10-41-12 PAYROLL BENEFITS	76.03	380.15	1,000.00	619.85	38.0
10-41-24 OFFICE EXP/SUPPLIES/POSTAGE	.00	.00	250.00	250.00	.0
TOTAL MUNICIPAL JUDGE	859.05	4,295.25	10,750.00	6,454.75	40.0
<u>MAYOR</u>					
10-42-11 SALARY/ MAYOR	500.00	2,500.00	6,000.00	3,500.00	41.7
10-42-12 MAYOR - FICA	38.25	191.25	500.00	308.75	38.3
10-42-41 COMMUNITY DEVELOPMENT	238.23	800.42	1,000.00	199.58	80.0
10-42-81 MISCELLANEOUS SUPPLIES	268.74	268.74	500.00	231.26	53.8
TOTAL MAYOR	1,045.22	3,760.41	8,000.00	4,239.59	47.0
<u>TOWN COUNCIL</u>					
10-43-11 COMPENSATION/ TOWN COUNCIL	400.00	2,000.00	4,800.00	2,800.00	41.7
10-43-12 TOWN COUNCIL - FICA	30.60	153.00	400.00	247.00	38.3
10-43-83 COUNCIL/EMPLOYEE RELATIONS	1,056.00	2,542.58	1,000.00	(1,542.58)	254.3
TOTAL TOWN COUNCIL	1,486.60	4,695.58	6,200.00	1,504.42	75.7
<u>HUMAN RESOURCES</u>					
10-44-07 UNEMPLOYMENT CLAIMS	4,663.18	8,828.48	10,000.00	1,171.52	88.3
TOTAL HUMAN RESOURCES	4,663.18	8,828.48	10,000.00	1,171.52	88.3
<u>ADMINISTRATION</u>					
10-45-11 SALARIES/WAGES CLK/TRES/ADMIN.	13,597.00	74,525.78	165,000.00	90,474.22	45.2
10-45-12 CLK/TREAS/ADMIN BENEFITS	5,010.24	26,580.07	68,000.00	41,409.93	39.1
10-45-13 PART-TIME HELP/INTERNS	.00	1,212.00	2,000.00	788.00	60.6
10-45-14 PART-TIME BENEFITS/INTERN	.00	117.69	400.00	282.31	29.4
10-45-15 BANK CHARGES- CREDIT CARD	.00	989.60	.00	(989.60)	.0
10-45-23 EDUCATION/TRAVEL	497.28	5,409.95	8,000.00	2,590.05	67.6
10-45-48 PUBLIC NOTICES	1,835.00	10,298.36	20,000.00	9,701.64	51.5
10-45-49 SOFTWARE SUP.- TRAIN- CASELLE	612.67	3,063.35	8,000.00	4,936.65	38.3
10-45-50 FINANCIAL AUDIT EXPENSE	1,477.25	28,325.63	25,000.00	(3,325.63)	113.3
10-45-74 CAPITAL OUTLAY - EQUIPMENT	.00	507.97	4,000.00	3,492.03	12.7
10-45-75 WEBSITE	66.66	541.70	500.00	(41.70)	108.3
TOTAL ADMINISTRATION	23,098.10	151,582.10	300,900.00	149,317.90	50.4

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CIVIC CENTER MANAGEMENT</u>					
10-46-11 SALARIES/ WAGES- CIVIC CENTER	618.53	2,764.29	7,500.00	4,735.71	36.9
10-46-12 PAYROLL BENEFITS- CIVIC CENTER	.00	183.78	1,000.00	816.22	18.4
10-46-22 SUPPLIES- CIVIC CENTER	141.78	183.95	1,000.00	816.05	18.4
10-46-25 ELECT./ GAS- CIVIC CENTER	1,672.68	4,065.51	17,000.00	12,934.49	23.9
10-46-26 TELEPHONE EXP.- CIVIC CENTER	212.88	1,064.16	2,300.00	1,235.84	46.3
10-46-73 BUILDING MAINT.- CIVIC CENTER	2,349.13	2,843.79	7,500.00	4,656.21	37.9
TOTAL CIVIC CENTER MANAGEMENT	4,993.00	11,105.48	38,300.00	25,194.52	30.6
<u>LEGAL</u>					
10-47-02 LEGAL RETAINER	1,500.00	7,500.00	20,000.00	12,500.00	37.5
10-47-12 LEGAL EXPENSE	1,280.00	7,157.98	20,000.00	12,842.02	35.8
TOTAL LEGAL	2,780.00	14,657.98	40,000.00	25,342.02	36.6
<u>BUILDING OPERATIONS</u>					
10-48-11 CLEANING SERVICES	328.28	1,796.42	5,000.00	3,203.58	35.9
10-48-22 CLEANING SUPPLIES	105.06	180.58	1,000.00	819.42	18.1
10-48-23 ELECTRICITY/ NATURAL GAS	488.39	1,098.96	9,000.00	7,901.04	12.2
10-48-24 OFFICE EXPENSE, SUPPLIES	129.22	2,297.23	6,000.00	3,702.77	38.3
10-48-25 COPIER MAINTENANCE CONTRACT	593.28	1,384.04	3,500.00	2,115.96	39.5
10-48-26 TELEPHONE EXPENSES	334.62	1,675.09	4,000.00	2,324.91	41.9
10-48-61 POSTAGE EXPENSES	252.72	2,505.44	4,000.00	1,494.56	62.6
10-48-62 RANDOM DRUG TESTING	520.00	670.90	1,000.00	329.10	67.1
10-48-72 BUILDING MAINTENANCE	495.75	11,150.97	5,000.00	(6,150.97)	223.0
10-48-73 COMPUTER SERVICE & REPAIRS	27.50	1,181.80	4,000.00	2,818.20	29.6
10-48-80 MISC. OPERATIONS	2,000.00	2,000.00	.00	(2,000.00)	.0
TOTAL BUILDING OPERATIONS	5,284.82	25,941.43	42,500.00	16,558.57	61.0
<u>OTHER GOV EXPENDITURES</u>					
10-49-15 SALARY/ ABA DIRECTOR	650.00	3,250.00	7,200.00	3,950.00	45.1
10-49-16 BENEFITS- ABA DIRECTOR	63.12	315.60	700.00	384.40	45.1
10-49-18 PLAN REVIEWS	.00	310.00	5,000.00	4,690.00	6.2
10-49-37 CONTRACTS-WAM	.00	2,433.00	2,500.00	67.00	97.3
10-49-52 INSURANCE - GENERAL LIABILITY	270.00	270.00	12,000.00	11,730.00	2.3
10-49-57 INSURANCE-FIRE	10,179.00	10,179.00	11,000.00	821.00	92.5
TOTAL OTHER GOV EXPENDITURES	11,162.12	16,757.60	38,400.00	21,642.40	43.6

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-54-07 CUSTODY OF PRISONER	.00	.00	1,000.00	1,000.00	.0
10-54-11 SALARIES/WAGES - POLICE	12,984.89	70,741.10	205,000.00	134,258.90	34.5
10-54-12 POLICE BENEFITS	8,452.61	43,999.99	131,000.00	87,000.01	33.6
10-54-13 PART-TIME & OVERTIME	346.65	5,049.13	20,000.00	14,950.87	25.3
10-54-20 DISPATCH CENTER	1,648.00	8,240.00	25,000.00	16,760.00	33.0
10-54-23 EDUCATION/TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-54-24 OFFICE EXP/SUPPLIES/POSTAGE	124.92	598.75	1,000.00	401.25	59.9
10-54-25 EQUIPMENT & SUPPLIES	.00	807.73	11,000.00	10,192.27	7.3
10-54-26 AUTO OPERATION/ MAINTENANCE	655.41	4,282.41	15,000.00	10,717.59	28.6
10-54-28 TELEPHONE	148.47	744.62	2,000.00	1,255.38	37.2
10-54-30 ANIMAL CONTROL	.00	47.54	1,000.00	952.46	4.8
TOTAL POLICE DEPARTMENT	24,360.75	134,511.27	413,500.00	278,988.73	32.5
<u>FIRE DEPARTMENT</u>					
10-57-11 ADMINISTRATION AND GENERAL	.00	115.35	1,000.00	884.65	11.5
10-57-12 FIREMEN PAYROLL BENEFITS	601.20	3,741.30	8,000.00	4,258.70	46.8
10-57-13 PURCHASE SERVICES	.00	19,200.00	20,000.00	800.00	96.0
10-57-20 INSURANCE- FIRE DEPT. VEHICLES	.00	2,625.00	3,000.00	375.00	87.5
10-57-25 EQUIP/SUPPLIES/MAINT	1,578.08	7,787.52	24,000.00	16,232.48	32.4
10-57-26 EQUIPMENT TESTING	.00	1,944.52	2,500.00	555.48	77.8
10-57-27 RANDOM DRUG TESTING	24.95	54.95	1,000.00	945.05	5.5
10-57-28 TELEPHONE	95.35	477.22	1,600.00	1,122.78	29.8
10-57-33 EDUCATION	.00	.00	20,000.00	20,000.00	.0
10-57-65 BUILDING - ELECTRIC	712.71	1,829.01	8,000.00	6,170.99	22.9
10-57-66 WAGES- MAINTENANCE	750.00	3,750.00	9,000.00	5,250.00	41.7
10-57-72 AVFD- BUILDING IMPROVEMENTS	.00	.00	30,000.00	30,000.00	.0
TOTAL FIRE DEPARTMENT	3,762.29	41,504.87	128,100.00	86,595.13	32.4

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/STREETS</u>					
10-60-02 STREET REPAIRS	1,865.00	2,590.00	3,000.00	410.00	86.3
10-60-03 MAINT. PAVED STREET/SUMMR FUEL	133.28	2,948.87	10,000.00	7,051.13	29.5
10-60-05 TELEPHONE EXP.	60.00	300.00	1,000.00	700.00	30.0
10-60-06 STREETS LIGHTS	2,123.28	12,118.38	25,000.00	12,881.62	48.5
10-60-07 EQUIP/MAINT & EXPENSES	2,863.71	6,882.70	25,000.00	18,117.30	27.5
10-60-08 STREET CLEANING-BROOMS/FILTERS	.00	.00	1,500.00	1,500.00	.0
10-60-09 HAND TOOLS/ SAFETY EQUIPMENT	.00	594.74	1,000.00	405.26	59.5
10-60-10 SUPPLIES-PAINT, SIGNS, BANNERS	160.61	427.26	2,000.00	1,572.74	21.4
10-60-11 SALARIES/WAGES - P.W. STREETS	7,885.29	43,403.47	135,000.00	91,596.53	32.2
10-60-12 PUBLIC WORKS STREET BENEFITS	4,888.89	25,523.17	65,000.00	39,476.83	39.3
10-60-13 PART-TIME HELP	1,330.00	8,212.05	25,000.00	16,787.95	32.9
10-60-14 SALT/SAND MIX	1,829.10	1,829.10	10,000.00	8,170.90	18.3
10-60-15 PART-TIME/ STREETS BENEFITS	175.16	647.95	3,000.00	2,352.05	21.6
10-60-20 SPRING/FALL CLEAN UP	.00	1,576.60	2,000.00	423.40	78.8
10-60-71 SNOW REMOVAL/ WINTER FUEL	86.97	86.97	12,000.00	11,913.03	.7
10-60-72 CHRISTMAS LIGHTS	6,017.40	8,517.40	1,000.00	(7,517.40)	851.7
10-60-73 CAPITAL OUTLAY/ DRNK FNT/ ARCH	.00	7,619.03	.00	(7,619.03)	.0
10-60-75 STREET IMPROVEMENT PROJECT	58.97	20,034.21	.00	(20,034.21)	.0
10-60-78 EQUIPMENT RESERVE	.00	.00	15,000.00	15,000.00	.0
10-60-80 CIVIC CENTER APPROACH	.00	2,889.00	.00	(2,889.00)	.0
TOTAL PUBLIC WORKS/STREETS	29,477.66	146,200.90	336,500.00	190,299.10	43.5
<u>PROFESSIONAL SERVICES</u>					
10-66-77 ENGINEERING SERVICES	.00	.00	20,000.00	20,000.00	.0
TOTAL PROFESSIONAL SERVICES	.00	.00	20,000.00	20,000.00	.0
<u>PUBLIC WORKS/PARKS</u>					
10-70-06 X COUNTRY TRAIL GROOMING	.00	.00	500.00	500.00	.0
10-70-09 GROUND MAINTENANCE- PARKS	173.92	2,198.40	2,500.00	301.60	87.9
10-70-11 BUILDING MAINT./ REPAIRS	.00	5.28	1,000.00	994.72	.5
10-70-12 SALARIES/WAGES- PARK BENEFITS	.00	.00	2,000.00	2,000.00	.0
10-70-13 SALARIES/ WAGES- PARKS	.00	.00	400.00	400.00	.0
10-70-24 TREE CITY USA	.00	.00	2,500.00	2,500.00	.0
10-70-25 SUPPLIES- PARKS	.00	1,908.96	3,000.00	1,091.04	63.6
10-70-27 UTILITIES- PARKS	126.68	724.44	2,000.00	1,275.56	36.2
10-70-78 PAINT/SUPPLIES- NEW BALLFIELDS	.00	1,142.99	1,500.00	357.01	76.2
10-70-80 EQUIPMENT- NEW BALLFIELDS	.00	391.00	.00	(391.00)	.0
10-70-83 LABOR- NEW BALLFIELDS	.00	3,960.00	4,500.00	540.00	88.0
10-70-96 INFORMATION CENTER MAINT.	85.31	1,192.07	2,000.00	807.93	59.6
TOTAL PUBLIC WORKS/PARKS	385.91	11,523.14	21,900.00	10,376.86	52.6

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/CEMETERY</u>					
10-72-03 GROUND MAINTENANCE	187.17	612.34	2,500.00	1,887.66	24.5
10-72-04 EQUIPMENT SUPP. & MAINTENANCE	.00	435.89	1,900.00	1,464.11	22.9
10-72-12 PUBLIC WORKS CEMETERY BENEFITS	32.52	322.32	500.00	177.68	64.5
10-72-13 SEASONAL/PART-TIME	393.75	3,902.47	8,000.00	4,097.53	48.8
10-72-30 CONTRACT SERVICES	.00	3,988.75	3,000.00	(988.75)	133.0
10-72-40 TOPSOIL/ SOD	.00	353.40	2,000.00	1,646.60	17.7
TOTAL PUBLIC WORKS/CEMETERY	613.44	9,615.17	17,900.00	8,284.83	53.7
<u>AIRPORT</u>					
10-73-03 SERVICES	.00	55,000.00	55,000.00	.00	100.0
TOTAL AIRPORT	.00	55,000.00	55,000.00	.00	100.0
<u>RECREATION DEPARTMENT</u>					
10-74-07 YEAR ROUND REC PROGRAM	597.19	832.19	9,000.00	8,167.81	9.3
TOTAL RECREATION DEPARTMENT	597.19	832.19	9,000.00	8,167.81	9.3
<u>COMMUNITY DEVELOPMENT</u>					
10-77-04 SALT RIVER CENTER	6,000.00	6,000.00	6,000.00	.00	100.0
10-77-05 HERITAGE COMMITTEE	.00	.00	1,000.00	1,000.00	.0
10-77-06 STAR VALLEY RIDGE RIDERS	.00	.00	1,500.00	1,500.00	.0
10-77-24 STAR VALLEY CHAMBER OF COMMERC	.00	750.00	.00	(750.00)	.0
10-77-51 VFW	.00	1,500.00	1,500.00	.00	100.0
10-77-70 JULY 4TH CELEB & FIREWORKS	.00	.00	3,500.00	3,500.00	.0
TOTAL COMMUNITY DEVELOPMENT	6,000.00	8,250.00	13,500.00	5,250.00	61.1
<u>CAPITAL PROJECTS</u>					
10-90-11 SAFE ROUTE TO SCHOOL	3,648.00	4,161.00	300,000.00	295,839.00	1.4
10-90-12 CAPITAL PROJECT CONTINGENCY	.00	29,548.25	.00	(29,548.25)	.0
10-90-15 AFTON IMPROVEMENT PROJECT	16,124.00	16,124.00	.00	(16,124.00)	.0
10-90-67 BUSINESS COMMITTED PROJECTS	.00	.00	600,000.00	600,000.00	.0
TOTAL CAPITAL PROJECTS	19,772.00	49,833.25	900,000.00	850,166.75	5.5
TOTAL FUND EXPENDITURES	140,339.33	698,895.10	2,408,450.00	1,709,554.90	29.0

THE TOWN OF AFTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING NOVEMBER 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	35,691.15	195,734.24	126,670.00	(69,084.24)	154.5

THE TOWN OF AFTON
 BALANCE SHEET
 NOVEMBER 30, 2014

FIRE DEPT. FUND

ASSETS

20-1165	FIRE DEPT. CHECKING ACCT.	38,463.03	
20-1167	FIRE DEPT. INVESTMENT ACCT.	23,384.77	
20-1190	CASH IN COMBINED CASH FUND	1,744.67	
	TOTAL ASSETS		<u>63,592.47</u>

LIABILITIES AND EQUITY

LIABILITIES

20-2131	ACCOUNTS PAYABLE	2,032.07	
	TOTAL LIABILITIES		2,032.07

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-2980	BALANCE BEGINNING OF YEAR	59,398.85	
	REVENUE OVER EXPENDITURES - YTD	2,249.35	
	BALANCE - CURRENT DATE	61,648.20	
	TOTAL FUND EQUITY		<u>61,648.20</u>
	TOTAL LIABILITIES AND EQUITY		<u>63,680.27</u>

THE TOWN OF AFTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

FIRE DEPT. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE- FIRE DEPT.</u>					
20-36-57 DONATIONS - FIRE DEPT	400.00	1,000.00	5,000.00	4,000.00	20.0
20-36-58 MUTUAL AID- FIRE DEPT.	.00	270.00	600.00	330.00	45.0
20-36-80 INTEREST- FIRE DEPT.	.00	12.83	10.00	(2.83)	128.3
20-36-90 MISC. REVENUE- FIRE DEPT.	.00	2,500.00	.00	(2,500.00)	.0
TOTAL REVENUE- FIRE DEPT.	400.00	3,782.83	5,610.00	1,827.17	67.4
TOTAL FUND REVENUE	400.00	3,782.83	5,610.00	1,827.17	67.4

THE TOWN OF AFTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

FIRE DEPT. FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURE- FIRE DEPT.</u>					
20-57-25 EQUIP/SUPPLIES/MAINT	199.60	1,533.48	5,000.00	3,466.52	30.7
TOTAL EXPENDITURE- FIRE DEPT.	199.60	1,533.48	5,000.00	3,466.52	30.7
TOTAL FUND EXPENDITURES	199.60	1,533.48	5,000.00	3,466.52	30.7
NET REVENUE OVER EXPENDITURES	200.40	2,249.35	610.00	(1,639.35)	368.8

THE TOWN OF AFTON
BALANCE SHEET
NOVEMBER 30, 2014

REVENUE- ABA

ASSETS

30-1165	ABA CHECKING ACCOUNT	30,027.12	
30-1190	CASH IN COMBINED CASH FUND	(73.50)	
	TOTAL ASSETS		<u>29,953.62</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-2980	BALANCE BEGINNING OF YEAR	24,757.47	
	REVENUE OVER EXPENDITURES - YTD	2,708.17	
	BALANCE - CURRENT DATE	<u>27,465.64</u>	
	TOTAL FUND EQUITY		<u>27,465.64</u>
	TOTAL LIABILITIES AND EQUITY		<u>27,465.64</u>

THE TOWN OF AFTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

REVENUE- ABA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE- AFTON BUSINESS ASSOC.</u>					
30-36-20 INTEREST- ABA	.00	10.30	10.00	(.30)	103.0
30-36-54 FISH SCRAMBLE	.00	.00	500.00	500.00	.0
30-36-55 EASTER EGG HUNT	.00	60.00	100.00	40.00	60.0
30-36-56 MISC. REVENUE- ABA	.00	6,753.73	5,000.00	(1,753.73)	135.1
30-36-59 SWIFT CREEK 5K	.00	1,000.00	1,000.00	.00	100.0
30-36-60 CHRISTMAS PROMO	.00	.00	5,000.00	5,000.00	.0
TOTAL REVENUE- AFTON BUSINESS ASSOC.	.00	7,824.03	11,610.00	3,785.97	67.4
TOTAL FUND REVENUE	.00	7,824.03	11,610.00	3,785.97	67.4

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

REVENUE- ABA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURE- ABA</u>					
30-61-25 CHRISTMAS PROMOTION	1,222.50	1,296.00	5,000.00	3,704.00	25.9
30-61-26 EASTER EGG HUNT	.00	.00	300.00	300.00	.0
30-61-30 4TH OF JULY PARADE	.00	455.41	500.00	44.59	91.1
30-61-31 ABA MEETINGS	.00	24.81	.00	(24.81)	.0
30-61-32 MISC. EXPENSE	1,291.25	2,029.94	2,000.00	(29.94)	101.5
30-61-33 CRAZY DAYS	.00	1,261.97	2,000.00	738.03	63.1
30-61-35 SKI SWAP	5.20	5.20	100.00	94.80	5.2
30-61-36 TURKEY TROT	42.53	42.53	100.00	57.47	42.5
TOTAL EXPENDITURE- ABA	2,561.48	5,115.86	10,000.00	4,884.14	51.2
TOTAL FUND EXPENDITURES	2,561.48	5,115.86	10,000.00	4,884.14	51.2
NET REVENUE OVER EXPENDITURES	(2,561.48)	2,708.17	1,610.00	(1,098.17)	168.2

THE TOWN OF AFTON
 BALANCE SHEET
 NOVEMBER 30, 2014

WATER FUND

ASSETS

51-1190	CASH IN COMBINED CASH FUND	135,095.82	
51-1311	ACCOUNTS RECEIVABLE-WATER	43,328.10	
51-1631	WATER LINES	12,566,761.86	
51-1635	WATER TANK	943,269.00	
51-1637	WATER WELL	842,230.77	
51-1651	MACHINERY AND EQUIPMENT	111,597.30	
51-1710	ACCUMULATED DEPRECIATION	(4,537,121.36)	
	TOTAL ASSETS		<u>10,105,161.49</u>

LIABILITIES AND EQUITY

LIABILITIES

51-2131	ACCOUNTS. PAY- AUDIT ENTRY	48,129.23	
51-2151	ACCRUED LIABILITIES	(4,600.00)	
51-2153	ACCRUED INTEREST	(8,765.00)	
51-2154	ACCRUED VACATION	4,600.00	
51-2300	BONDS PAYABLE- WATER	632,192.31	
51-2310	BONDS PAYABLE- WATER	(23,403.00)	
51-2320	BONDS PAYABLE- 2006 SERIES	2,343,000.00	
51-2330	WELL PROJECT LOAN	64,253.14	
	TOTAL LIABILITIES		3,055,406.68

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2980	BEGINNING OF YEAR	7,033,172.76	
	REVENUE OVER EXPENDITURES - YTD	38,266.85	
	BALANCE - CURRENT DATE		<u>7,071,439.61</u>
	TOTAL FUND EQUITY		<u>7,071,439.61</u>
	TOTAL LIABILITIES AND EQUITY		<u>10,126,846.29</u>

THE TOWN OF AFTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL</u>					
51-33-70 BUSINESS COMMITTED GRANT	.00	.00	20,000.00	20,000.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	20,000.00	20,000.00	.0
<u>UTILITIES</u>					
51-37-10 REVENUE -WATER PENALTIES	1,422.74	4,228.04	4,000.00	(228.04)	105.7
51-37-20 CONNECTION FEES	4,000.00	17,000.00	40,000.00	23,000.00	42.5
51-37-30 LVE DEBT SERVICE	.00	11,701.48	.00	(11,701.48)	.0
51-37-90 REVENUE - WATER CHARGES-AFTON	33,596.44	179,804.62	400,000.00	220,195.38	45.0
51-37-92 SWIFT CREEK HYDRO COST SHARE	160.00	160.00	.00	(160.00)	.0
TOTAL UTILITIES	39,179.18	212,894.14	444,000.00	231,105.86	48.0
TOTAL FUND REVENUE	39,179.18	212,894.14	464,000.00	251,105.86	45.9

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

WATER FUND

EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-40-02 SOURCE OF SUPPLY	.00	719.73	1,200.00	480.27	60.0
51-40-03 CERTIFICATION/ EDUCATION DUES	.00	.00	3,000.00	3,000.00	.0
51-40-04 BUILDING UTILITIES	596.70	1,507.88	6,000.00	4,492.12	25.1
51-40-05 TRANSMISSION AND DISTRIBUTION	8,907.95	21,539.24	47,000.00	25,460.76	45.8
51-40-06 SHOP MAINT./FUEL PRUCHASES	357.82	2,650.89	5,000.00	2,349.11	53.0
51-40-07 TELEPHONE	144.10	730.97	1,500.00	769.03	48.7
51-40-08 OFFICE SUPPLIES	.00	258.73	500.00	241.27	51.8
51-40-09 DEBT PMT- SWIFT CREEK HYDRO	.00	23,402.95	23,403.00	.05	100.0
51-40-11 SALARIES & WAGES	4,025.54	21,788.42	40,000.00	18,211.58	54.5
51-40-12 PAYROLL BENEFITS	2,659.92	13,675.17	29,000.00	15,324.83	47.2
51-40-13 SALARY - OVERTIME	.00	.00	5,000.00	5,000.00	.0
51-40-14 POWER/PUMPING	155.02	691.15	2,500.00	1,808.85	27.7
51-40-15 VEHICLE REPAIRS & INS. DED.	.00	287.80	1,500.00	1,212.20	19.2
51-40-20 CHLORINE	.00	4,301.85	7,000.00	2,698.15	61.5
51-40-31 UTILITY BILLING	466.61	2,038.57	.00	(2,038.57)	.0
51-40-71 TOOL PURCHASE/EQUIP REPAIR	.00	315.74	1,000.00	684.26	31.6
51-40-72 STORAGE TANK CLEANING	.00	.00	10,000.00	10,000.00	.0
51-40-73 TESTING SOURCE OF SUPPLY	178.00	1,197.00	3,500.00	2,303.00	34.2
51-40-74 CAP OUTLAY REMOTE OPER SYSTEM	.00	.00	1,500.00	1,500.00	.0
51-40-76 DEPRECIATION RESERVE	.00	.00	15,000.00	15,000.00	.0
51-40-77 DEBT PMT-RURAL DEV WATER SYS	.00	.00	173,000.00	173,000.00	.0
51-40-81 DEBT PMT- WWDC/ WATER WELL PRO	.00	6,070.49	6,070.00	(.49)	100.0
51-40-82 DEBT PMT. WWDC/WATER SYSTEM	.00	72,834.45	72,835.00	.55	100.0
51-40-88 WINDOW LEASE REPAYMENT- UTIL.	.00	535.26	1,071.00	535.74	50.0
51-40-92 ONE-CALL WYOMING	.00	81.00	.00	(81.00)	.0
TOTAL EXPENDITURES	17,491.66	174,627.29	456,579.00	281,951.71	38.3
TOTAL FUND EXPENDITURES	17,491.66	174,627.29	456,579.00	281,951.71	38.3
NET REVENUE OVER EXPENDITURES	21,687.52	38,266.85	7,421.00	(30,845.85)	515.7

THE TOWN OF AFTON
BALANCE SHEET
NOVEMBER 30, 2014

SEWER FUND

ASSETS

52-1190	CASH IN COMBINED CASH FUND	279,420.97	
52-1311	ACCOUNT RECEIVABLE-SEWER	11,080.39	
52-1641	SEWER PIPE	2,143,537.57	
52-1642	SEWER CELLS	1,297,936.00	
52-1651	MACHINERY AND EQUIPMENT	190,929.18	
52-1710	ACCUMULATED DEPRECIATION	(1,505,871.60)	
TOTAL ASSETS			2,417,032.51

LIABILITIES AND EQUITY

LIABILITIES

52-2131	ACCOUNTS PAYABLE	15,533.39	
52-2151	ACCRUED LIABILITIES	(4,600.00)	
52-2154	ACCRUED VACATION	4,600.00	
TOTAL LIABILITIES			15,533.39

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-2980	BEGINNING OF YEAR	2,401,864.28	
	REVENUE OVER EXPENDITURES - YTD	(6,473.15)	
BALANCE - CURRENT DATE			2,395,391.13
TOTAL FUND EQUITY			2,395,391.13
TOTAL LIABILITIES AND EQUITY			2,410,924.52

THE TOWN OF AFTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
52-38-40 REVENUE/SEPTIC DUMPING	4,960.00	20,171.00	20,000.00	(171.00)	100.9
52-38-50 REVENUE/RV DUMP	393.00	2,585.00	3,000.00	415.00	86.2
TOTAL MISCELLANEOUS	5,353.00	22,756.00	23,000.00	244.00	98.9
<u>UTILITIES</u>					
52-37-30 REVENUE - SEWER CHARGES	7,172.42	34,965.34	88,500.00	53,534.66	39.5
52-37-35 CONNECTION FEES	4,000.00	8,000.00	20,000.00	12,000.00	40.0
TOTAL UTILITIES	11,172.42	42,965.34	108,500.00	65,534.66	39.6
TOTAL FUND REVENUE	16,525.42	65,721.34	131,500.00	65,778.66	50.0

THE TOWN OF AFTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-02 SEWER LINE CLEANING	.00	15,351.94	25,000.00	9,648.06	61.4
52-40-05 TRANSMISSION AND DISTRIBUTION	531.14	4,998.30	10,000.00	5,001.70	60.0
52-40-06 SHOP AND MAINTENANCE	.00	.00	500.00	500.00	.0
52-40-07 LIFT PUMP/ SVHS	16,085.22	16,381.28	13,500.00	(2,881.28)	121.3
52-40-11 SALARY/WAGES	4,025.51	21,788.38	40,000.00	18,211.62	54.5
52-40-12 EMPLOYEE BENEFITS	2,659.81	13,674.59	29,000.00	15,325.41	47.2
52-40-76 DEPRECIATION RESERVE	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	23,301.68	72,194.49	128,000.00	55,805.51	56.4
TOTAL FUND EXPENDITURES	23,301.68	72,194.49	128,000.00	55,805.51	56.4
NET REVENUE OVER EXPENDITURES	(6,776.26)	(6,473.15)	3,500.00	9,973.15	(185.0)

THE TOWN OF AFTON
BALANCE SHEET
NOVEMBER 30, 2014

WATER LAB FUND

ASSETS

53-1190	CASH ALLOCATION TO OTHER FUNDS	6,821.05	
	TOTAL ASSETS		<u>6,821.05</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
53-2980	BALANCE BEGINNING OF YEAR	6,278.74	
	REVENUE OVER EXPENDITURES - YTD	<u>1,707.06</u>	
	BALANCE - CURRENT DATE		<u>7,985.80</u>
	TOTAL FUND EQUITY		<u>7,985.80</u>
	TOTAL LIABILITIES AND EQUITY		<u>7,985.80</u>

THE TOWN OF AFTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

WATER LAB FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
53-30-20 NORTH AFTON - WATER CHARGES	.00	(850.00)	.00	850.00	.0
TOTAL REVENUES	.00	(850.00)	.00	850.00	.0
<u>SOURCE 37</u>					
53-37-19 WATER LAB REVENUES	1,595.00	6,210.00	10,000.00	3,790.00	62.1
TOTAL SOURCE 37	1,595.00	6,210.00	10,000.00	3,790.00	62.1
TOTAL FUND REVENUE	1,595.00	5,360.00	10,000.00	4,640.00	53.6

THE TOWN OF AFTON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

WATER LAB FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 76</u>					
53-76-11 SALARIES & WAGES- WATER LAB	330.00	1,920.00	4,000.00	2,080.00	48.0
53-76-12 PAYROLL BENEFITS- WATER LAB	32.05	186.43	500.00	313.57	37.3
53-76-73 WATER LAB EXPENSES	68.20	1,546.51	5,000.00	3,453.49	30.9
TOTAL DEPARTMENT 76	430.25	3,652.94	9,500.00	5,847.06	38.5
TOTAL FUND EXPENDITURES	430.25	3,652.94	9,500.00	5,847.06	38.5
NET REVENUE OVER EXPENDITURES	1,164.75	1,707.06	500.00	(1,207.06)	341.4

THE TOWN OF AFTON
BALANCE SHEET
NOVEMBER 30, 2014

GOLF COURSE FUND

ASSETS

55-1190	CASH IN COMBINED CASH FUND	14,520.16	
55-1611	LAND	4,812,863.66	
55-1621	BUILDING	44,934.00	
55-1635	LAND IMPROVEMENTS	2,516,323.44	
55-1651	MACHINERY AND EQUIPMENT	459,113.34	
55-1710	ACCUMULATED DEPRECIATION	(1,119,778.92)	
	TOTAL ASSETS		<u>6,727,975.68</u>

LIABILITIES AND EQUITY

LIABILITIES

55-2131	ACCOUNTS PAYABLE- AUDIT	13,183.35	
55-2151	ACCRUED LIABILITIES	(200.00)	
55-2153	ACCRUED INTEREST	(175.00)	
55-2154	ACCRUED VACATION	200.00	
	TOTAL LIABILITIES		13,008.35

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
55-2980	BEGINNING OF YEAR	6,769,196.53	
	REVENUE OVER EXPENDITURES - YTD	(58,494.59)	
	BALANCE - CURRENT DATE	6,710,701.94	
	TOTAL FUND EQUITY		<u>6,710,701.94</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,723,710.29</u>

THE TOWN OF AFTON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GOLF COURSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
55-30-09 GOLF COURSE REVENUE	3,506.87	59,221.98	125,000.00	65,778.02	47.4
55-30-46 LINCOLN COUNTY REC. GRANT	5,000.00	5,000.00	.00	(5,000.00)	.0
TOTAL REVENUES	8,506.87	64,221.98	125,000.00	60,778.02	51.4
TOTAL FUND REVENUE	8,506.87	64,221.98	125,000.00	60,778.02	51.4

THE TOWN OF AFTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2014

GOLF COURSE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
55-40-15 PRO SHOP EMPLOYEES	27.00	16,604.25	20,000.00	3,395.75	83.0
55-40-16 PRO SHOP EMPLOYEES- BENEFITS	2.62	1,611.47	2,500.00	888.53	64.5
55-40-17 LEASE PAYMENT- PROPERTY	.00	4,800.00	14,400.00	9,600.00	33.3
55-40-20 REPAIRS/MAINTENANCE	.00	130.00	500.00	370.00	26.0
55-40-26 TELEPHONE EXP.- PRO SHOP	.00	362.98	1,000.00	637.02	36.3
55-40-28 TRASH REMOVAL- PRO SHOP	.00	261.00	400.00	139.00	65.3
55-40-30 ELECTRICITY/GAS- PRO SHOP	86.22	631.97	800.00	168.03	79.0
55-40-31 WATER/SEWER	71.00	515.00	800.00	285.00	64.4
55-40-32 ADVERTISING- PRO SHOP	.00	945.00	5,000.00	4,055.00	18.9
55-40-42 RANGE BALLS- PRO SHOP	.00	.00	500.00	500.00	.0
55-40-45 SOFTWARE- PRO SHOP	12.00	60.00	.00	(60.00)	.0
55-40-46 CLEANING SUPPLIES/ PRO SHOP	.00	27.55	200.00	172.45	13.8
55-40-47 OFFICE SUPPLIES	.00	86.90	200.00	113.10	43.5
55-40-48 SUPPLIES/OPERATING- PRO SHOP	5.98	57.99	200.00	142.01	29.0
55-40-50 GOLF CART RENTALS	.00	5,563.63	5,000.00	(563.63)	111.3
55-40-86 START UP COSTS- GOLF COURSE	35.89	700.77	.00	(700.77)	.0
TOTAL DEPARTMENT 40	240.71	32,358.51	51,500.00	19,141.49	62.8
 EXPENDITURES					
55-50-05 MAINTENANCE OF BUILDINGS	.00	62.00	500.00	438.00	12.4
55-50-10 MAINTENANCE OF EQUIPMENT	445.61	4,793.18	7,500.00	2,706.82	63.9
55-50-11 SALARY- GOLF COURSE MAINT.	3,646.16	21,153.88	46,200.00	25,046.12	45.8
55-50-12 PUBLIC WORKS GOLF BENEFITS	2,604.85	13,468.09	28,000.00	14,531.91	48.1
55-50-13 SEASONAL HELP- GOLF COURSE	869.00	17,986.01	18,000.00	13.99	99.9
55-50-14 SEASONAL BENEFITS- GOLF COURSE	84.38	1,747.20	4,000.00	2,252.80	43.7
55-50-15 FOOTGOLF SUPPLIES & EXP.	24.47	2,176.79	.00	(2,176.79)	.0
55-50-20 TELEPHONE	30.00	150.00	360.00	210.00	41.7
55-50-25 UTILITIES	1,023.84	6,024.56	12,000.00	5,975.44	50.2
55-50-30 LANDSCAPING - SEED AND TREES	.00	.00	1,000.00	1,000.00	.0
55-50-35 IRRIGATION SYSTEM MAINT.	250.00	250.00	2,500.00	2,250.00	10.0
55-50-55 SAND	.00	2,626.57	11,000.00	8,373.43	23.9
55-50-60 FERTILIZER	.00	5,207.33	15,000.00	9,792.67	34.7
55-50-61 FUNGICIDE	.00	3,415.00	6,000.00	2,585.00	56.9
55-50-65 SUPPLIES	.00	126.26	1,000.00	873.74	12.6
55-50-66 SMALL TOOL PURCHASES	3,238.24	3,273.24	.00	(3,273.24)	.0
55-50-70 DRY CREEK IRRIGATION ASSESMEN	.00	1,140.00	1,200.00	60.00	95.0
55-50-80 CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
55-50-81 EDUCATION/ TRAINING	115.00	600.00	1,000.00	400.00	60.0
55-50-83 FUEL	.00	6,157.95	10,000.00	3,842.05	61.6
TOTAL EXPENDITURES	12,531.55	90,358.06	175,260.00	84,901.94	51.6
 TOTAL FUND EXPENDITURES	 12,772.26	 122,716.57	 226,760.00	 104,043.43	 54.1
 NET REVENUE OVER EXPENDITURES	 (4,265.39)	 (58,494.59)	 (101,760.00)	 (43,265.41)	 (57.5)

THE TOWN OF AFTON
BALANCE SHEET
NOVEMBER 30, 2014

GENERAL FIXED ASSETS

ASSETS

91-1611	LAND	1,036,818.15	
91-1612	CONSTRUCTION IN PROGRESS	40,000.00	
91-1621	BUILDINGS	5,866,119.85	
91-1651	MACHINERY AND EQUIPMENT	3,881,421.76	
91-1671	INFRASTRUCTURE- STREETS	3,661,683.00	
91-1672	INFRASTRUCTURE- BRIDGES	14,087.00	
91-1673	INFRASTRUCTURE - OTHER	46,549.38	
91-1711	ACCUM. DEP. - BUILDINGS	(2,078,258.20)	
91-1712	ACCUM. DEP. - EQUIPMENT	(2,112,927.06)	
91-1713	ACCUM. DEP. - INFRASTRUCTURE	(2,091,819.76)	
	TOTAL ASSETS		<u><u>8,263,874.12</u></u>

LIABILITIES AND EQUITY

LIABILITIES

91-2200	ACCRUED LEAVE PAYABLE	38,000.00	
91-2350	SLIB LOAN	397,850.15	
	TOTAL LIABILITIES		435,850.15

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-2980	BEGINNING OF YEAR	7,828,023.97	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	<u>7,828,023.97</u>	
	TOTAL FUND EQUITY		<u>7,828,023.97</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>8,263,874.12</u></u>



Job Title: MAINTENANCE WORKER I
Salary: \$17.50 - \$19.50 Hourly
Job Type: Full Time with Benefits
Location: Afton, Wyoming

Position Summary:

This position will report directly to the Directors of Public Works/Utility for weekly assignments. This position will require flexibility with scheduling and a wide array of maintenance skills. This position will float among the Public Works and Utility Departments to assist when and where needed.

Requirements:

- » Must be 18 years or older.
- » Graduation from high school or GED equivalent.
- » Valid State of Wyoming Commercial Driver's License (CDL) or ability to obtain one within 30 days of hire and a clean driving record (no serious or frequent moving violations).

Desirable Qualifications:

- » Ability to be effective in working with the public.
- » Ability to perform outdoor maintenance work in all types of weather.
- » Prior experience with maintenance, construction, or snow removal preferred.
- » Level One (1) Wyoming DEQ water treatment, wastewater treatment, and distribution license.

To Apply:

The full job description and Town application will be made available at Town Hall located at 416 Washington Street, Afton, Wyoming; and by request can be emailed or faxed to prospective applicants by contacting Town Hall at (307) 885-9831.

Submit an original application packet postmarked on or before January 9th, 2015, 5 PM (MST), directly to the Town of Afton, Attention **Heather Warren**, P.O. Box 310, Afton, Wyoming 83110.

Town of Afton Maintenance Worker I (Proposed)

Position: Maintenance Worker I
Department: Public Works/Utility
FLSA Status: Non-Exempt
Salary: \$17.50 - \$19.50 Hour
Opening Date: December 10th, 2014
Closing Date: January 9th, 2015

Supervision: Reports directly to Director of Public Works and Utility. Receives supervision from higher level staff.

Description: This position will report directly to the Public Works Director/Utility for weekly assignments. This position will require flexibility with scheduling and a wide array of skills. This position will float among the Public Works Department and Utility Department to assist when and where needed.

Essential Duties and Responsibilities:

(This list does not include all duties and responsibilities that may be assigned to this position.)

- Perform routine tasks such as weeding, raking, watering, mowing, edging, shoveling, litter pick-up, cleaning at all public facilities within the Town of Afton.
- Perform snow removal in the winter.
- Provide general maintenance and repair as needed at any Town owned facility including parks, golf course, public cemetery, and other facilities as assigned.

Desired Minimum Qualifications:

Education and Experience: Any combination of education and experience providing the skill and knowledge for successful job performance is required.

- Graduation from high school or GED equivalent.
- Any experience that would demonstrate the knowledge, skills, and abilities required to successfully perform the responsibilities of this position.
- Commercial Drivers License Required.

Knowledge, Skills, and Abilities:

- Ability to be effective in working with the public.
- Ability to get along well with others and work well in a team setting.
- Perform outdoor maintenance work in all types of weather.
- Understand and follow oral and written instructions.
- Identify work hazards and practice general safety procedures.
- Learn the functions of the position and all Town policies related to the position within 30 calendar days.

Equipment and Tools Used: Equipment such as Town vehicles, mowers, power edgers, blowers, string trimmers, shovels, rakes, etc.

Special Requirements:

- Work Schedule may include evenings and weekends.
- Must be 18 years or older.
- Ability to attain a level One (1) Wyoming DEQ water treatment, wastewater treatment, and distribution license within the first year of employment.
- Valid State of Wyoming commercial driver's license (CDL) or ability to obtain one within 30 days of hire and a clean driving record for the previous 24 months (no serious or frequent moving violations).
- Ability to conform to drug and alcohol testing requirements.
- Proper documentation to fulfill the requirements of the Immigration and Nationality Act within three (3) business days of employment.

Physical Demands and Work Environment:

Constant Demands: Standing, walking, climbing stairs or ladders, balancing, stooping, kneeling, crouching, crawling, pulling, feeling, reaching, lifting, grasping, twisting above the waist and reaching, bending at waist, repetitive use of hands or fingers to handle, feel or operate objects, tools, or controls; and repetitive hand and arm motion. Hand-eye coordination is necessary to operate computers and various pieces of maintenance equipment.

Frequent Demands: Sitting, talking, hearing, seeing, and writing.

Work Environment: Duties are performed primarily outdoors in a variety of terrains, under a variety of weather conditions, including sun, rain, wind, mud, and snow, for periods of approximately eight hours per day. Duties may be performed working alone, but are often performed as part of a work team. Conditions at work sites might include falling objects, loose footings, loud noises, construction equipment, and working in right-of-way, traffic, or roadways. While performing the duties of this job, the employee often works near moving mechanical parts. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus. The employee is exposed to wet and/or humid conditions.

The duties listed above are intended only as illustrations of various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The Town of Afton is an Equal Opportunity Employer.

WYOMING DEPARTMENT OF TRANSPORTATION
ACCEPTANCE CERTIFICATE

THE TOWN OF AFTON
hereby accepts Project STP-E-N103108 & SCP-TC-N103096

this _____ day of _____, 20 _____, as completed in
accordance with plans and specifications prepared by the Wyoming Department of Transportation.

Wyoming Department of Transportation

(District Engineer)

(Mayor or Chairman)

(Member)



ASCAP

PO BOX 331608-7515
 Nashville, TN 37203-9998
 Attn: Account Services
 Phone: 1-800-505-4052
 Fax: 1-615-691-7795

G40DHE001006933 - 4



Randy Sanderson
 Other (fill in below)
 Town of Afton, WY
 PO Box 310 416 Washington St
 Afton, WY 83110-0310

Re: Town of Afton, WY
 Town of Afton, WY
 416 Washington St - P.O. Box 310
 Afton, WY 83110

*If You Have Already Made Payment, Please Disregard This Invoice.
 In Case Of Error In Amount Of Bill Or Payment, Contract Terms Shall Govern.*

ACCOUNT NO.	BILLING DATE	CURRENT	PAST DUE	BALANCE DUE
500715197	11/20/2014	\$10.12	\$777.76	\$787.88

CONTRACT RATE
\$330.00

Charges per applicable operating policy and rate schedule "copies available on request".

IMLA

ASCAP REFERENCE NO.	TRANSACTION DATE	CHECK NO.	EXPLANATION OF CHARGES & CREDITS	FOR THE PERIOD	AMOUNT	REMAINING BALANCE
200006964580	11/19/2014	-	PREVIOUS BALANCE Lic Fee Finance Chg	11/19/2014	\$10.12	\$777.76 \$787.88

Your account is seriously past due. We must now consider other steps to protect our members rights.
 Securely manage your account on line at www.ascap.com/mylicense

TEAR ON THE DOTTED LINE

PLEASE PLACE YOUR CUSTOMER ACCOUNT NO. ON ALL CHECKS AND CORRESPONDENCE. PLEASE MAKE YOUR CHECK PAYABLE TO "ASCAP".

Town of Afton, WY
 PO Box 310 416 Washington St
 Afton, WY 83110-0310



ASCAP

ACCOUNT NO.	BALANCE DUE	AMOUNT PAID
500715197	\$787.88	\$

95007151970000078788

Name, Address, Telephone Changes

Licensee: _____
 Premise: _____
 Street: _____
 City, State, ZIP: _____
 Contact Name: _____
 Telephone: (____) _____

ASCAP IMLA
 21678 Network Place
 Chicago, IL 60673-1216



B 11/20/2014 A0001_0000

JDHE01006933010162400

AFTON TOWN COUNCIL MEETING
NOVEMBER 12, 2014
4:00 P.M.

Mayor Londa. A. Hillyard called the regular meeting of the Afton Town Council to order at 4:00 p.m. and welcomed all of those in attendance.

Those present included Mayor Loni Hillyard, Councilman Kevin Kilroy, Councilman Jerry Hansen, and Councilman Bill Hoopes, with Councilman Jason C. Inskeep joining the meeting at a later time due to other commitments. Others present included Town Attorney Spencer Allred, Town Administrator Hyun Kim, Town Clerk Lisa Hokanson, Director of Public Works Joshua Peavler, Director of Public Utilities Larry Lancaster, Afton Police Chief Randy Haderlie, Golf Course Director Bryce Burton, Town Treasurer Heather Warren, Golf Board Chairman Mark Weston, Planning & Zoning Board Chairman David Dory, Sarah Hale, Rick Merritt, Joel Neuenschwander, Jeff Jensen, Laura Faye Jensen, Marlowe Scherbel, Cooper Weston, Hal Titensor, Lon Nield, Scott Walker, Tammy Thompson, Connie Sears, Echo Paul, Brianna Beck, and Eddie Beck.

Mayor Hillyard led those present in the Pledge of Allegiance.

Mr. Randy Haderlie, Afton Police Chief, presented the Afton Municipal Court docket and the calls of service for October, 2014.

Chief Haderlie advised that he has recently met with a potential police officer candidate to fill a vacancy on the Afton Police Department. He stated that the individual's experience is a benefit and he would be an asset to the Town. It was determined that this matter would be discussed further in executive session.

Mrs. Laura Faye Jensen, representing Colter's Lodge, asked that the Council consider approving an all night request for December 31, 2014. She advised that she has contacted the local bars within Afton and they have agreed to the date. At the call of the Mayor, Councilman Kilroy made a motion to approve the all night request for December 31, 2014, pending legal review by the Town Attorney. Councilman Hoopes seconded the motion. Motion carried.

Councilman Inskeep joined the meeting at this time.

Mr. Joshua Peavler, Director of Public Works, updated the Council on the Christmas lights that are put up on Main Street. Mr. Peavler advised that the lights going across Main Street would not be used due to the fact that the weight of the lights pull on the poles, which will damage the new sidewalks. He advised that the Afton Beautification Board had made recommendations and suggestions for new Christmas lights. After some discussion, the Council advised Mr. Peavler that they will allow expenditures not to exceed \$5,000.00 for the purchasing of decorations for the arch and the light poles located within the 400 block. The Council also suggested that the Afton Business Association be approached to determine if they would be willing to help with the costs of purchasing new lights for Main Street.

Mr. Larry Lancaster, Director of Public Utilities, presented the minutes from the Afton Utility Board meeting held November 10, 2014. He advised that discussion was held pertaining to the water and sewer capacity for the proposed condos to be built next to the golf course. He stated that the water and sewer line needs would need to be extended approximately 200 feet to the east. It was determined that the Town would help with the labor costs and Mr. Nield would purchase the materials due to the fact that the line would be used for the pro shop as well.

Mr. Bryce Burton, Golf Course Director, advised the Council that the pro shop has recently been relocated to the middle of the golf course. He stated that the trailer will be placed

on jacks and leveled in the near future. He stated that there are approximately 30 parking spaces at the new location.

Mr. Burton informed the Council that the Lincoln County Recreation Commission recently granted \$5,000.00 for trail improvements at the course. He advised that he would be grooming the course for cross-country skiing once there is enough snow. The Council thanked the Commission for the funds.

Mayor Hillyard presented the Afton- Lincoln County Airport Board meeting minutes from the meeting held October 22, 2014.

Mayor Hillyard presented the Afton Business Association report for November, 2014, submitted by Mrs. Carrie Jensen, ABA Director.

Mr. Peavler discussed the possibility of purchasing a used vehicle and a plow for snow removal purposes. After further discussion, Councilman Inskeep made a motion to allow expenditures not to exceed \$8,000.00 to purchase snow removal equipment with pre-approval from the Town Administrator. Councilman Hoopes seconded the motion. Motion carried.

Mr. Hyun Kim, Town Administrator, presented the financial statements for the period ending October 31, 2014.

Discussion was held regarding Town surplus property located on Doyle Child Circle. Mr. Kim advised that there are currently two lots available. It was determined that the purchaser must pay appraised value and the lots will be advertised for sale. This matter will be discussed further in the consent agenda.

Mr. Kim presented a renewal notice for property insurance received from Risk Placement Services, Inc. This matter will be discussed further in the consent agenda.

Mr. Kim advised that he recently attended the Wyoming Association of Municipality CEO conference. He updated the Council on the items that were discussed at the event.

Mr. Kim updated the Council on the Afton Beautification Task Force meetings that have recently been held. He advised that assignments have been made to individuals within the group and they are researching items that would help beautify the downtown area. He stated that they will give their recommendations to him and he will begin to work on grants to pursue the items that they have requested.

Discussion was held regarding the pathway project and the safe route to school walking path consisting of a pedestrian pathway to be located on both Madison Street and Second Avenue. The Council advised that they prefer the pathway be built on the north side of the roadway on Second Avenue in the Town's right of way. The Council stated that they would like the pathway to be separated from the road due to safety issues. Discussion was held regarding the pathways being built with either asphalt or concrete. It was determined that the Council preferred concrete but the costs would be researched further before a decision is made pertaining to this matter.

At the call of the Mayor, Councilman Inskeep made a motion to go into executive session at 5:20 p.m. to discuss personnel issues, property issues, and contract issues. Councilman Hoopes seconded the motion. Motion carried.

At the call of the Mayor, Councilman Hansen made a motion to reconvene the meeting at 6:05 p.m. Councilman Hoopes seconded the motion. Motion carried. Personnel issues, property issues, and contract issues were discussed with no action taken.

Mayor Hillyard presented an application for a transfer of ownership of a retail liquor license to Tailgaterz LLC from Star Valley Outlaw Saloon LLC. Mrs. Lisa Hokanson, Town Clerk, advised that the Wyoming Liquor License Division had received all of the required

paperwork for the transfer to take place. At the call of the Mayor, Councilman Kilroy made a motion to transfer the retail liquor license to Tailgaterz LLC from Star Valley Outlaw Saloon LLC as presented. Councilman Hansen seconded the motion. Motion carried.

Mr. David Dory, Afton Planning & Zoning Chairman, presented a final plat for a minor subdivision submitted by Surveyor Scherbel LTD on behalf of Mr. Durick Kleeman. The plat is titled "Final Plat Feed Hollow Addition to the Town of Afton Identical with Lot 204 of the Haven of Hope First Addition to the Town of Afton within the E1/2NE1/4 Section 36 T32N R119W in Lincoln County, Wyoming". Mr. Dory advised that the Afton Planning and Zoning Board approved the final plat as presented. At the call of the Mayor, Councilman Hansen made a motion to accept the recommendation of the Afton Planning and Zoning Board and approve the final plat as presented as well as authorize the Mayor to sign the plat map. Councilman Hoopes seconded the motion. Motion carried.

Mr. Dory advised the Council that the Afton Planning and Zoning Board approved the four building permits submitted by Mr. Lon Nield for the condos to be built next to the golf course. Discussion was held pertaining to the water and sewer hook up fees for the buildings. The Utility Board recommended that all hook up fees be paid up front. Mr. Nield requested that a deed restriction be placed on the property that would allow him to pay for additional hook ups at the time that a unit is split or sold to separate property owners. Councilman Kilroy made a motion to approve the utilities with one water and sewer hookup per building with the condition that a deed restriction be placed on the property that states that additional hookups be purchased if the building is split or sold to separate property owners. Councilman Hansen seconded the motion. After further discussion, Councilman Kilroy rescinded the motion. Councilman Hansen seconded the motion. Mr. Nield advised the Council that he would draft a master plan pertaining to the utilities which would be reviewed by an engineer for approval as well as determine that all DEQ requirements have been met. Councilman Inskeep made a motion to allow the developers to hook onto the Town water and sewer system once all of DEQ requirements have been met, the Town Code and specifications have been followed, and the Afton Utility Board approves the request. Councilman Kilroy seconded the motion. Motion carried.

Mr. Dory advised that the Planning and Zoning Board discussed individual's properties that possibly devalue another's property. Town Attorney Allred presented the laws and rights of property owners pertaining to this matter.

Mr. Dory advised that the Board discussed home occupations. Discussion was held regarding classifying home occupations and retail occupations and what is allowed in residential areas. The Afton Planning and Zoning Board will discuss this item further.

Mr. Scott Walker presented a proposal to the Council pertaining to the golf course clubhouse management, staffing and payroll, merchandise, concessions, and the driving range. The Council advised Mr. Walker that the Town would like to continue with the current operation and continue to manage the golf course. The Council thanked Mr. Walker for his proposal.

Mayor Hillyard presented the consent agenda, which included:

1. Approval of the minutes from the regular Afton Town Council meeting held October 7, 2014.
2. Approval of the business licenses and building permits issued for October, 2014.
3. Approval of the property insurance renewal policy submitted from Risk Placement Services, Inc.
4. Approval of advertising the Town surplus property to be sold on Doyle Child Circle.

At the call of the Mayor, Councilman Kilroy made a motion to approve the consent agenda as presented, seconded by Councilman Hansen. Motion carried.

Mayor Hillyard presented the bills against the Town of Afton for the period ending October 31, 2014. At the call of the Mayor, Councilman Hoopes made a motion to approve the bills as presented. Councilman Inskeep seconded the motion. Councilman Hansen and Councilman Kilroy abstained from the motion due to a potential conflict of interest. Mayor Hillyard voted in favor of the motion. Motion carried.

The bills against the Town of Afton for the period ending October 31, 2014, are as follows:

Lancaster, Larry- Reimbursement Exp.	\$ 30.00
Corson Repairs- Supplies	36.50
Wyoming Water Development Commission- Loan Payment	78,904.94
McDonald, Dennis- Reimbursement Exp.	30.00
Dry Creek Enterprises, Inc.- Services	242.00
Call Ready Mix- Supplies	457.00
Business Solutions Group- Supplies	115.13
Blue Cross Blue Shield of Wyoming- Insurance	14,678.49
Valley Auto- Parts & Supplies	164.88
CNA Surety- Bond	50.00
L.N. Curtis & Sons- Service & Supplies	1,464.26
Energy Laboratories- Water Tests	345.00
Hillyard, Rodd- Reimbursement Exp.	30.00
Hastings Hardware- Parts & Supplies	783.70
Hunky's Technical Service- Services	80.75
Hansen Oil Company- Fuel Exp.	183.74
Lincoln County Sheriffs Office- Communication	1,648.00
Lower Valley Energy- Electricity Exp.	5,828.75
Maverik Card Services- Fuel Exp.	1,653.92
Mecco Electric- Service & Repairs	2,919.00
National Band and Tag Co.- Supplies	47.54
Nield, Farrell- Reimbursement Exp.	30.00
Afton Tire Factory- Supplies & Repairs	429.88
Peavler Mountain Star, Inc.- Parts & Services	856.38
Petty Cash- Town of Afton- Misc. Exp.	105.75
Silver Star Telephone- Cellular & Telephone Exp.	870.53
Caselle- Software Support	612.67
Star Valley Independent- Public Notices	2,772.10
Sunrise Engineering, Inc.- Services	23,125.00
Turf Equipment & Irrigation- Parts	330.94
WYDOT- Financial Services- Services	186.37
Printstar- Supplies	316.50
Wyoming Workers Compensation- Workers Comp.	1,293.42
Wyoming Retirement Systems- Retirement	7,343.73
NCPERS Wyoming- Payroll Deduction	112.00
Volunteer Fireman's Retirement Fund- Pension Fund	437.50
Bank of Star Valley- FICA & Fed/W	12,723.87

Twin "D", Inc.- Sewer Cleaning	15,005.32
Ferguson Waterworks- Parts	350.84
Matthew Bender & Co., Inc.- Supplies	117.23
Valley Sanitation- Trash Removal	2,024.00
KRSV Radio- Public Notices	700.00
Wells Fargo Remittance Center- Service & Supplies	1,210.20
Major, David- Reimbursement Exp.	30.00
Office Depot- Supplies	718.57
Peavler, Joshua- Reimbursement Exp.	30.00
WAM- WCCA Energy Lease Program- Lease Payment	267.63
Cowpoke Detection Services- Services	30.00
High Country Linen- Services	133.95
Jones Simkins LLC- Audit Exp.	4,147.00
Freedom Mailing Services- Services	968.80
Kilroy LLC- Gravel, Base, & Rental Exp.	876.33
Hunter's Furniture & Appliance- Services	39.95
Jensen, Carrie- Reimbursement Exp.	73.50
Bowers Law Firm- Legal Services	1,807.50
Wilbur- Ellis Company- Supplies	3,840.60
Crop Production Services- Exp.	4.73
J-Bar Excavation, LLC- Supplies	805.53
Burton, Bryce- Reimbursement Exp.	75.09
Diversified Property Holdings- Lease Payment	1,200.00
Great- West Trust Company- Payroll Deduction	470.00
Crow Creek Electric- Services	125.00
Real Kleen, Inc.- Parts	31.27
J-Bar Trucking LLC- Delivery Exp.	940.93
Broulins- Supplies	1,084.21
Kim, Hyun- Reimbursement Exp.	192.96
Vision Service Plan- Insurance	211.32
Wyoming Educators Benefit Trust- Insurance	49.50
B & H Auto Repair LLC- Services	329.67
Pead, Lisa- Services	655.00
One-Call of Wyoming- Services	81.00
Wilkes, David- Services	333.00
Payroll	54,552.03

Mayor Hillyard presented an independent contractor agreement submitted by Salt River Center for community support in the amount of \$6,000.00. At the call of the Mayor, Councilman Kilroy made a motion to approve the agreement as presented in the amount of \$6,000.00. Councilman Hoopes seconded the motion. Motion carried.

Mayor Hillyard presented a consensus block grant application for the 2013/2014 fiscal year funding. The Council agreed that Mayor Hillyard be granted permission to sign the agreement as presented.

Mayor Hillyard presented Ordinance 628 for third and final reading, an ordinance repealing Title II, Chapter 2, within the Town of Afton personnel manual pertaining to administration and personnel. At the call of the Mayor, Councilman Inskeep made a motion to

pass Ordinance 628 on third and final reading as presented, seconded by Councilman Kilroy.
Motion carried.

**Town of
Afton, Wyoming**

ORDINANCE 628

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF AFTON

An Ordinance providing for Repeal of Title II, Chapter 2, Officers and Employees of the Town Code. All policies of this nature have been adopted within the Personnel manual of the Town of Afton and are not needed within the Town Code. This Chapter shall hereby be removed from the Town Code and shall have no further force and effect. This Ordinance shall have an effective date of November 12, 2014. The text that shall be removed from the Town Code as follows:

ADMINISTRATION AND PERSONNEL

Chapter 2

OFFICERS AND EMPLOYEES

- § 2-2-01 APPOINTMENT OF OFFICERS—TERM, DUTIES
- § 2-2-02 OTHER EMPLOYEES
- § 2-2-03 BONDS—REQUIRED FOR OFFICERS
- § 2-2-04 OATH
- § 2-2-05 DUTIES
- § 2-2-06 RESPONSIBILITY FOR MUNICIPAL PROPERTY
- § 2-2-07 RULES AND REGULATIONS
- § 2-2-08 REMOVAL OR DISCHARGE OF OFFICERS OR EMPLOYEES
- § 2-2-09 PROCEDURE FOR REMOVAL OF EMPLOYEE FOR CAUSE
- § 2-2-10 REMOVAL PROCEDURE—NOT FOR CAUSE
- § 2-2-11 REMOVAL PROCEDURE EXCEPTIONS—MANAGEMENT AND

PROFESSIONAL POSITIONS

Section 2-2-01. APPOINTMENT OF OFFICERS - TERM, DUTIES.

On or before January 31 of the year following the general election in which a Mayor is elected, the Mayor shall nominate persons for all positions required by this code. The nominees shall be deemed appointed when approved by a simple majority of the Council. In the event that a nominee does not receive the approval of a majority of the Council, the Mayor shall have the authority to contract with the nominee for a period not exceeding one (1) year or until a successor is appointed, whichever event comes first. Nothing contained herein shall prohibit one person from holding more than one office if the Governing Body finds that the duties of two or more officers can be performed by one person. The term of the officers appointed shall be for

two (2) years and until his or her successor is qualified. Appointed officers of the Town of Afton shall be subject to an annual performance review conducted by the Mayor. Subject to the written consent of the appointed officer, the Mayor shall choose a member of the Council to assist in the annual performance review. The contents of the annual performance review are confidential and privileged information, publication of the contents of the review, without the written permission of the appointed officer and the Mayor shall be deemed cause for removal from office or termination. The duties of each officer shall be established by resolution adopted by the Governing Body.

Section 2-2-02. OTHER EMPLOYEES.

All other employees, except for commissioners, shall be employed by the Mayor or Administrative Assistant to the Mayor and shall be selected on merit. The duties of the employees shall be those required of them by their supervisor.

Section 2-2-03. BONDS - REQUIRED FOR OFFICERS.

Upon assuming the duties of office of Town Clerk or Town Treasurer, the officer shall give the Town a bond of twenty-five thousand (\$25,000) dollars. All other officers of the Town shall be bonded by a blanket position bond in an amount not less than ten thousand (\$10,000) dollars.

Section 2-2-04. OATH.

The officers of the municipality, before entering upon the duties of their office shall take the following oath of office, which shall be endorsed upon the back of the certificate of election or appointment and filed with the clerk:

"I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States, and the Constitution of this state, and that I will discharge the duties of my office with fidelity: that I have not paid or contributed, or promise to pay or contribute, either directly or indirectly, any money or other valuable thing, to procure my nomination or election, (or appointment) except for necessary and proper expenses expressly authorized by law; that I have not knowingly, violated any election law of the state, or procure it to be done by others in my behalf; that I will not knowingly receive, directly or indirectly, any money or other valuable thing for the performance or non-performance of any act or duty pertaining to my office, other than the compensation allowed by law."

Section 2-2-05. DUTIES.

Councilmen shall attend all meetings of the Governing Body and shall lend aid and assistance in the direction and management of the government as may be necessary under the laws of the state and other ordinances of the municipality. All other officers and employees of the municipality shall perform the duties required of them by the Administrative Official, the laws of the state and other ordinances of the municipality, as the same may pertain to them.

Section 2-2-06. RESPONSIBILITY FOR MUNICIPAL PROPERTY.

All officers of the municipality having in their possession or care any property belonging to the municipality of whatever kind, character or description shall, upon the expiration of their term of office or upon their removal, prepare a list of the articles in their care and upon turning it over to their successor in office shall take a receipt from their successor for property. The receipt shall be filed with the clerk and presented to the Governing Body for its inspection at the next regular meeting after such change of officer and all officers shall be responsible for the reasonable care of the property in their hands belonging to the municipality.

Section 2-2-07. RULES AND REGULATIONS.

(a) Administrative Officials may adopt regulations, which prescribe duties and rules of all employees under his control and supervision; provided, that the regulations shall not be in conflict with other state or town laws relative to employment.

(b) Upon approval of regulations by the Governing Body, Administrative Officials may enforce regulations by suspension, removal, or by any manner set forth in the regulations.

Section 2-2-08. REMOVAL OR DISCHARGE OF OFFICERS OR EMPLOYEES.

All appointed officers and employees of the Town of Afton are employees at will and are employed for an indefinite period of time. Employment may be terminated by either party at any time with or without cause. No reference to cause nor anything contained in the Town Ordinances, or any other written material or verbal communication shall confer upon an employee a property right in continued employment, a reasonable expectation of continued employment or a requirement that an employee may be dismissed only for cause. No one is authorized to confer upon any one status other than employment at will.

Section 2-2-09. PROCEDURE FOR REMOVAL OF EMPLOYEE FOR CAUSE.

Before any officer or employee may be removed from office for incompetency, negligence of duty or other cause, the following procedure shall apply:

(a) The Mayor shall notify the employee in writing of the reasons for the intended dismissal and shall offer the employee an opportunity to offer any explanation or defense. This shall be referred to as a pretermination hearing.

(b) If after the pretermination hearing, the Mayor determines that good cause for dismissal exists or if the employee waives or declines a hearing, the Mayor may dismiss the employee. The Mayor shall send written notification of the Mayor's final decision, which shall contain the reason for dismissal.

(c) Unless the employee requests a hearing before the Governing Body of the Town, the reason for dismissal shall not be disseminated to the public or to prospective employers without the employee's consent.

(d) An employee who is dismissed by the Mayor for cause may, within ten (10) days of the date of the notice of his dismissal from the Mayor, file with the Town Clerk, a petition for a hearing before the Governing Body on the grounds for dismissal or upon reasons which the employee alleges to have been in violation of his civil or constitutional rights.

(e) The Governing Body shall set the petition of the employee for hearing no later than fifteen (15) days of the date of filing of the petition. The hearing shall be conducted in accordance with the administrative procedure rules as set forth in Title I, Chapter 4 of the Afton Town Code. The Governing Body may appoint an independent hearing examiner.

(f) After hearing the appeal the Governing Body may affirm, modify or reverse the Mayor's decision to remove or dismiss the employee for cause. The Mayor shall not have a vote in the appeal to the Governing Body.

(g) If the Mayor's decision to remove an employee for cause is affirmed, the cause for removal shall be a matter of record.

Section 2-2-10. REMOVAL PROCEDURE—NOT FOR CAUSE.

If a dismissal or removal is not for cause the employee is not entitled to a hearing on the reasons for dismissal.

Section 2-2-11. REMOVAL PROCEDURE EXCEPTIONS—MANAGEMENT AND PROFESSIONAL POSITIONS.

Management and professional positions such as the Town Clerk, Treasurer, Attorney, Chief of Police, Supervisor of Public Works, Supervisor of Public Utilities and other department heads as specified in this Article, shall serve at the pleasure of the Mayor and shall not be entitled to a hearing on the cause for removal as is set forth in § 2-2-09.

PASSED, APPROVED AND ADOPTED THIS 12th day of November, 2014.

BY: _____

Londa A. Hillyard, Mayor

(ATTEST:)

BY: _____

Lisa Hokanson, Afton Town Clerk

First Reading: September 9, 2014

Second Reading: October 7, 2014

Third Reading: November 12, 2014

Published: November 26, 2014

Mayor Hillyard covered the following correspondence:

A memorandum from the Wyoming Association of Municipalities regarding voting delegates for the 2015 WAM Winter Workshop.

A notice from the Lincoln County Office of Planning & Engineering regarding a conditional use permit application for a master plan of The Ridges at Star Valley Second Filing submitted by Mr. Robert Hammond.

A notice from the Lincoln County Office of Planning & Engineering regarding a conditional use permit application for Kodiak Mountain Resort Phase I submitted by Mr. Lynn Call.

A notice from the Local Government Liability Pool regarding a pending claim settlement.

At the call of the Mayor, Councilman Kilroy made a motion to adjourn the regular meeting of the Afton Town Council, seconded by Councilman Inskeep. Motion carried. The regular meeting adjourned at 7:50 p.m.

The next regular meeting of the Afton Town Council will be held on Tuesday, December 9, 2014, at 4:00 p.m. at the Afton Town Hall.

Londa A. Hillyard, Mayor

(ATTEST:)

/s/ Lisa Hokanson,

Publish November 26, 2014.

TOWN OF AFTON
BUILDING PERMITS ISSUED NOVEMBER, 2014

Charlee Kleeman – 159 Haylee Lane – New home & shop

Lon Nield – Estates at Valli Vu – Condo Unit

Lon Nield – Estates at Valli Vu – Condo Unit

Lon Nield – Estates at Valli Vu – Condo Unit

Lon Nield – Estates at Valli Vu – Condo Unit

TOWN OF AFTON
NEW BUSINESS LICENSES ISSUED NOVEMBER, 2014

Schindler Elevator Corp – Boise ID

EVCO Development – General Contractor (Motel) – Alpine, UT

Grace Catering – Nicole Peters - Jackson, WY

BILLS AGAINST THE TOWN OF AFTON
FOR THE PERIOD ENDING
NOVEMBER 30, 2014

BILLS	\$ 154,021.81
PAYROLL	<u>\$ 52,743.61</u>
TOTAL	\$ 206,765.42

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
43								
43	LANCASTER, LARRY	1114	CELL PHONE REIMBURSEMEN	11/20/2014	30.00	.00		
	Total 43:				30.00	.00		
60								
60	ALLRED RADIO	8690	PAGERS- FIRE DEPT.	11/30/2014	1,140.00	.00		
60	ALLRED RADIO	8740	REPAIRS- FIRE DEPT.	11/30/2014	172.00	.00		
	Total 60:				1,312.00	.00		
123								
123	MCDONALD, DENNIS	1114	CELL PHONE REIMB.- FIRE DE	11/20/2014	30.00	.00		
	Total 123:				30.00	.00		
187								
187	DRY CREEK ENTERPRISES, IN	18714	SERVICES- GOLF COURSE	11/30/2014	71.00	.00		
	Total 187:				71.00	.00		
190								
190	CALL READY MIX	120541	Supplies- FIRE DEPT.	11/30/2014	26.25	.00		
	Total 190:				26.25	.00		
199								
199	BLUE CROSS BLUE SHIELD OF	1114	HEALTH INSURANCE	11/20/2014	13,773.25	.00		
199	BLUE CROSS BLUE SHIELD OF	1114A	DENTAL INSURANCE	11/20/2014	905.24	.00		
	Total 199:				14,678.49	.00		
250								
250	DISPLAY SALES COMPANY	INV0099278	CHRISTMAS LIGHTS	11/30/2014	4,665.50	.00		
	Total 250:				4,665.50	.00		
267								
267	VALLEY AUTO	6557-212391	OIL FILTERS- GOLF COURSE	11/30/2014	56.33	.00		
267	VALLEY AUTO	6557-212765	Supplies- FIRE DEPT.	11/30/2014	64.80	.00		
267	VALLEY AUTO	6557-212894	FILTERS- GOLF COURSE	11/30/2014	20.25	.00		
267	VALLEY AUTO	6557-213123	FILTERS- GOLF COURSE	11/30/2014	19.70	.00		
267	VALLEY AUTO	6557-213427	Supplies- STREET DEPT.	11/30/2014	79.53	.00		
267	VALLEY AUTO	6557-213768	Supplies- UTILITY DEPT.	11/30/2014	88.99	.00		
267	VALLEY AUTO	6557-213822	Parts- FIRE DEPT.	11/30/2014	21.14	.00		
267	VALLEY AUTO	6557-214520	Supplies- FIRE DEPT.	11/30/2014	13.64	.00		
267	VALLEY AUTO	6557-214554	VEHICLE MIRROR- STREETS D	11/30/2014	535.82	.00		
	Total 267:				900.20	.00		
299								
299	LOCAL GOVERNMENT LIABILIT	9367	Deductible- SAND	11/30/2014	270.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 299:					270.00	.00		
391								
391	ENERGY LABORATORIES	341030530	WATER TESTS	11/30/2014	178.00	.00		
Total 391:					178.00	.00		
450								
450	HK CONTRACTORS, INC.	11621	REPAIRS- SECOND AVE.	11/30/2014	4,956.20	.00		
Total 450:					4,956.20	.00		
454								
454	HILLYARD, RODD	1114	CELL PHONE REIMBURSEMEN	11/20/2014	30.00	.00		
Total 454:					30.00	.00		
460								
460	HASTINGS HARDWARE	132708	SUPPLIES- STREET DEPT.	11/20/2014	17.96	.00		
460	HASTINGS HARDWARE	132797	FILTER- STREET DEPT.	11/20/2014	11.99	.00		
460	HASTINGS HARDWARE	132917	SUPPLIES- STREET DEPT.	11/20/2014	37.45	.00		
460	HASTINGS HARDWARE	132924	SUPPLIES- STREET DEPT.	11/20/2014	16.47	.00		
460	HASTINGS HARDWARE	132942	SUPPLIES- STREET DEPT.	11/20/2014	3.49	.00		
460	HASTINGS HARDWARE	133017	SUPPLIES- STREET DEPT.	11/20/2014	5.73	.00		
460	HASTINGS HARDWARE	133119	SUPPLIES- STREET DEPT.	11/20/2014	32.46	.00		
460	HASTINGS HARDWARE	133192	SUPPLIES- TOWN HALL	11/30/2014	36.45	.00		
460	HASTINGS HARDWARE	133619	DRILL BIT- UTILITY DEPT.	11/30/2014	48.47	.00		
460	HASTINGS HARDWARE	133655	PARTS- STREET DEPT.	11/20/2014	6.58	.00		
460	HASTINGS HARDWARE	133704	SUPPLIES- UTILITY DEPT.	11/30/2014	23.85	.00		
460	HASTINGS HARDWARE	133801	SUPPLIES- GOLF COURSE	11/20/2014	24.47	.00		
460	HASTINGS HARDWARE	133819	PARTS- UTILITY DEPT.	11/30/2014	13.11	.00		
460	HASTINGS HARDWARE	133828	PARTS- UTILITY DEPT.	11/30/2014	14.36	.00		
460	HASTINGS HARDWARE	133973	PARTS- GOLF COURSE	11/20/2014	20.13	.00		
460	HASTINGS HARDWARE	133976	ANTIFREEZE- PRO SHOP	11/20/2014	5.98	.00		
460	HASTINGS HARDWARE	134005	PARTS- GOLF COURSE	11/20/2014	9.36	.00		
460	HASTINGS HARDWARE	134080	PARTS- GOLF COURSE	11/20/2014	7.98	.00		
460	HASTINGS HARDWARE	134103	PARTS- GOLF COURSE	11/20/2014	7.78	.00		
460	HASTINGS HARDWARE	134195	BATTERIES- STREET DEPT.	11/20/2014	28.48	.00		
460	HASTINGS HARDWARE	134364	SUPPLIES- CIVIC CENTER	11/30/2014	19.96	.00		
460	HASTINGS HARDWARE	134692	PARTS- STREET DEPT.	11/30/2014	13.98	.00		
460	HASTINGS HARDWARE	135297	SUPPLIES	11/30/2014	40.98	.00		
460	HASTINGS HARDWARE	135776	LIGHTS- INFO CENTER	11/30/2014	61.94	.00		
460	HASTINGS HARDWARE	135793	SERVICES	11/30/2014	61.96	.00		
Total 460:					571.37	.00		
494								
494	HUNKY'S TECHNICAL SERVICE	114334113844	SERVICES- PRO SHOP	11/30/2014	12.00	.00		
494	HUNKY'S TECHNICAL SERVICE	114334114034	SERVICES- POLICE DEPT.	11/30/2014	27.50	.00		
494	HUNKY'S TECHNICAL SERVICE	114334114212	SERVICES- OFFICE	11/30/2014	27.50	.00		
Total 494:					67.00	.00		
534								
534	HANSEN OIL COMPANY	1114	Fuel- POLICE	11/30/2014	68.40	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 534:					68.40	.00		
590								
590	LINCOLN COUNTY SHERIFFS O	1114	COMMUNICATION	11/20/2014	1,648.00	.00		
Total 590:					1,648.00	.00		
600								
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- GOLF COURSE	11/30/2014	1,023.84	1,023.84	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- WATER & VALVE	11/30/2014	596.70	596.70	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- STREETS	11/30/2014	2,123.28	2,123.28	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- FIRE DEPT.	11/30/2014	712.71	712.71	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- PARKS	11/30/2014	126.68	126.68	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- TOWN HALL	11/30/2014	498.39	498.39	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- WATER PUMP H	11/30/2014	155.02	155.02	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- LIFT PUMP- SVH	11/30/2014	43.50	43.50	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- SEWER LAGOO	11/30/2014	531.14	531.14	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- INFO CENTER	11/30/2014	23.37	23.37	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- CIVIC CENTER	11/30/2014	1,672.68	1,672.68	12/01/2014	
600	LOWER VALLEY ENERGY	1114	ELECTRICITY- PRO SHOP	11/30/2014	86.22	86.22	12/01/2014	
Total 600:					7,593.53	7,593.53		
635								
635	MAVERIK CARD SERVICES	1114	FUEL- STREETS	11/17/2014	333.13	333.13	11/17/2014	
635	MAVERIK CARD SERVICES	1114	FUEL- UTILITY	11/17/2014	259.12	259.12	11/17/2014	
635	MAVERIK CARD SERVICES	1114	FUEL- POLICE DEPT.	11/17/2014	550.80	550.80	11/17/2014	
635	MAVERIK CARD SERVICES	1114	FUEL- CEMETERY	11/17/2014	187.17	187.17	11/17/2014	
635	MAVERIK CARD SERVICES	1114	CREDIT	11/17/2014	199.85	199.85	11/17/2014	
Total 635:					1,130.37	1,130.37		
660								
660	MECCO ELECTRIC	1141	SERVICES- STREET LIGHTS	11/20/2014	455.40	.00		
660	MECCO ELECTRIC	456	SERVICES- CHRISTMAS LIGHT	11/20/2014	896.50	.00		
Total 660:					1,351.90	.00		
705								
705	NIELD, FARRELL	1114	CELL PHONE REIMBURSEMEN	11/20/2014	30.00	.00		
Total 705:					30.00	.00		
729								
729	PETTY CASH-TOWN OF AFTON	1114	MISC. EXP.- OFFICE	11/30/2014	32.00	.00		
729	PETTY CASH-TOWN OF AFTON	1114	MISC. EXP.- RECREATION	11/30/2014	14.94	.00		
Total 729:					46.94	.00		
791								
791	QUALITY SERVICE	469	CUTTING EDGES- STREETS	11/30/2014	708.64	.00		
Total 791:					708.64	.00		
847								
847	SILVER STAR TELEPHONE	1114	TELEPHONE EXP.- OFFICE	11/30/2014	304.62	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
847	SILVER STAR TELEPHONE	1114	TELEPHONE EXP.- CIVIC CENT	11/30/2014	212.88	.00		
847	SILVER STAR TELEPHONE	1114	TELEPHONE EXP.- POLICE	11/30/2014	49.84	.00		
847	SILVER STAR TELEPHONE	1114	TELEPHONE EXP.- UTILITY	11/30/2014	84.10	.00		
847	SILVER STAR TELEPHONE	1114	TELEPHONE EXP.- FIRE DEPT.	11/30/2014	35.35	.00		
847	SILVER STAR TELEPHONE	1114A	CELL PHONES- POLICE DEPT.	11/30/2014	98.63	.00		
Total 847:					785.42	.00		
855								
855	CASELLE	61471	SOFTWARE SUPPORT	11/30/2014	612.67	.00		
Total 855:					612.67	.00		
880								
880	STAR VALLEY INDEPENDENT	1114	Public Notices	11/30/2014	1,485.00	.00		
880	STAR VALLEY INDEPENDENT	1114	AD- BASKETBALL	11/30/2014	195.00	.00		
Total 880:					1,680.00	.00		
886								
886	SALT RIVER CENTER	1114	COMMUNITY SUPPORT	11/20/2014	6,000.00	.00		
Total 886:					6,000.00	.00		
926								
926	SUNRISE ENGINEERING, INC.	74937	SERVICES- AFTON IMP. PROJE	11/20/2014	16,124.00	.00		
926	SUNRISE ENGINEERING, INC.	74938	SERVICES- SAFE ROUTES	11/20/2014	3,648.00	.00		
Total 926:					19,772.00	.00		
1029								
1029	WYDOT- FINANCIAL SERVICES	70950	SERVICES- SOUTH AFTON SID	11/20/2014	58.97	.00		
Total 1029:					58.97	.00		
1090								
1090	PRINTSTAR	94235	COPIES- ABA- CHRISTMAS	11/30/2014	22.50	22.50	12/02/2014	
1090	PRINTSTAR	95623	Supplies	11/30/2014	3.75	.00		
Total 1090:					26.25	22.50		
1095								
1095	WYOMING WORKERS COMPEN	1114	WORKER'S COMPENSATION	11/30/2014	1,073.16	.00		
1095	WYOMING WORKERS COMPEN	1114	FIREMEN WORK COMP	11/30/2014	176.20	.00		
1095	WYOMING WORKERS COMPEN	1114	SERVICES	11/30/2014	8.28	.00		
1095	WYOMING WORKERS COMPEN	1114	SERVICES	11/30/2014	5.28	.00		
Total 1095:					1,262.92	.00		
1100								
1100	WY RETIREMENT SYSTEMS	97970	RETIREMENT	11/24/2014	2,262.74	2,262.74	11/24/2014	
1100	WY RETIREMENT SYSTEMS	97971	RETIREMENT	11/24/2014	5,202.11	5,202.11	11/24/2014	
Total 1100:					7,464.85	7,464.85		
1101								
1101	800- NCPERS WYOMING	1114	LIFE INS.	11/25/2014	112.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1101:					112.00	.00		
1103								
1103	VOLUNTEER FIREMAN'S RET. F	97968	FIREMAN'S PENSION FUND	11/24/2014	425.00	425.00	11/24/2014	
Total 1103:					425.00	425.00		
1258								
1258	FERGUSON ENTERPRISES, IN	SC23553	UTILITY EXP.	11/20/2014	4.96	.00		
Total 1258:					4.96	.00		
1317								
1317	BANK OF STAR VALLEY	1114	FICA	11/10/2014	3,837.30	3,837.30	11/10/2014	
1317	BANK OF STAR VALLEY	1114	FED/W	11/10/2014	2,164.43	2,164.43	11/10/2014	
1317	BANK OF STAR VALLEY	1114A	FICA	11/24/2014	4,150.92	4,150.92	11/24/2014	
1317	BANK OF STAR VALLEY	1114A	FED/W	11/24/2014	2,268.24	2,268.24	11/24/2014	
Total 1317:					12,420.89	12,420.89		
1363								
1363	FISHER SCIENTIFIC	1634831	WATER LAB SUPPLIES	11/30/2014	68.20	.00		
Total 1363:					68.20	.00		
1547								
1547	FERGUSON WATERWORKS #1	0603675	PARTS- UTILITY DEPT.	11/30/2014	3,847.00	.00		
Total 1547:					3,847.00	.00		
1560								
1560	KRSV Radio	1114	PUBLIC NOTICE	11/30/2014	350.00	.00		
Total 1560:					350.00	.00		
1565								
1565	WELLS FARGO REMITTANCE C	1114	MEETING EXP.	11/30/2014	238.23	238.23	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114	OFFICE EXP.	11/30/2014	52.49	52.49	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114	SERVICES- WEBSITE	11/30/2014	68.68	68.68	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114	MEETING EXP.	11/30/2014	97.42	97.42	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114	Supplies- GOLF COURSE	11/30/2014	339.97	339.97	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114	EXP.- BOARD MEMBERS	11/30/2014	206.78	206.78	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114	Supplies- STREET DEPT.	11/30/2014	25.84	25.84	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114A	Supplies- FIRE DEPT.	11/30/2014	171.96	171.96	12/01/2014	
1565	WELLS FARGO REMITTANCE C	1114A	Supplies- FIRE DEPT.	11/30/2014	16.24	16.24	12/01/2014	
Total 1565:					1,215.59	1,215.59		
1633								
1633	MAJOR, DAVID	1114	CELL PHONE REIMBURSEMEN	11/20/2014	30.00	.00		
Total 1633:					30.00	.00		
1656								
1656	Bitter Creek Lawn & Tree Servi	1114	INSECT CONTROL- TOWN HAL	11/30/2014	295.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1656:					295.00	.00		
1788								
1788	PEAVLER, JOSHUA	1114	CELL PHONE REIMBURSEMEN	11/20/2014	30.00	.00		
Total 1788:					30.00	.00		
1822								
1822	GARDNER'S COUNTRY STORE	1114	FUEL- POLICE DEPT.	11/30/2014	36.21	.00		
1822	GARDNER'S COUNTRY STORE	1114	FUEL- STREETS	11/30/2014	86.97	.00		
1822	GARDNER'S COUNTRY STORE	1114	FUEL- UTILITY DEPT.	11/30/2014	9.71	.00		
1822	GARDNER'S COUNTRY STORE	1114	FUEL- PARKS	11/30/2014	173.92	.00		
1822	GARDNER'S COUNTRY STORE	1114	FUEL- FIRE DEPT.	11/30/2014	140.25	.00		
Total 1822:					447.06	.00		
1894								
1894	COWPOKE DETECTION SERVI	1114	RANDOM DRUG TEST- TOWN	11/30/2014	70.00	.00		
Total 1894:					70.00	.00		
1985								
1985	HIGH COUNTRY LINEN	1118175	SERVICES- RUGS	11/30/2014	44.65	.00		
1985	HIGH COUNTRY LINEN	1120760	SERVICES- RUGS	11/30/2014	44.65	.00		
1985	HIGH COUNTRY LINEN	S861359	SUPPLIES- CIVIC CENTER	11/30/2014	108.94	.00		
1985	HIGH COUNTRY LINEN	S861363	SUPPLIES- TOWN HALL	11/30/2014	105.06	.00		
Total 1985:					303.30	.00		
1990								
1990	GREATAMERICA LEASING COR	16109671	COPIER LEASE PAYMENT	11/17/2014	593.28	593.28	11/17/2014	
Total 1990:					593.28	593.28		
2016								
2016	JONES SIMKINS LLC	6256	AUDIT EXP.	11/20/2014	1,477.25	.00		
Total 2016:					1,477.25	.00		
2037								
2037	FREEDOM MAILING SERVICES,	25712	UTILITY BILL MAILING	11/30/2014	466.61	.00		
Total 2037:					466.61	.00		
2046								
2046	DIAMOND "V" HEATING	3963	SERVICE & REPAIRS- CIVIC CE	11/30/2014	1,750.00	.00		
2046	DIAMOND "V" HEATING	3968	REPAIRS- CIVIC CENTER	11/30/2014	599.13	.00		
Total 2046:					2,349.13	.00		
2068								
2068	PITNEY BOWES	7232416-NV14	POSTAGE METER EXP.	11/20/2014	252.72	252.72	11/20/2014	
Total 2068:					252.72	252.72		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2074								
2074	FOSTER FIELD SERVICE LLC	445	REPAIRS- STREET DEPT.	11/30/2014	414.30	.00		
2074	FOSTER FIELD SERVICE LLC	446	REPAIRS- STREET DEPT.	11/30/2014	113.24	.00		
2074	FOSTER FIELD SERVICE LLC	447	REPAIRS- STREET DEPT.	11/30/2014	625.35	.00		
Total 2074:					1,152.89	.00		
2075								
2075	KILROY LLC	1282	SALT/ SAND MIX	11/20/2014	1,829.10	.00		
2075	KILROY LLC	1470	COMPRESSOR RENTAL- GOLF	11/30/2014	250.00	.00		
Total 2075:					2,079.10	.00		
2089								
2089	WY DEPT. OF WORKFORCE SE	1114	UNEMPLOYMENT CLAIM- BRYA	11/17/2014	4,663.18	4,663.18	11/17/2014	
Total 2089:					4,663.18	4,663.18		
2237								
2237	JENSEN, CARRIE	1114A	REIMB EXP.- ABA	11/30/2014	37.29	37.29	12/02/2014	
2237	JENSEN, CARRIE	1114A	REIMB EXP.- ABA	11/30/2014	5.24	5.24	12/02/2014	
2237	JENSEN, CARRIE	1114A	REIMB EXP.- ABA	11/30/2014	5.20	5.20	12/02/2014	
Total 2237:					47.73	47.73		
2258								
2258	NATIONAL DIAGNOSTICS INC.	B1375378017	RANDOM TEST- FIRE DEPT.	11/20/2014	24.95	.00		
2258	NATIONAL DIAGNOSTICS INC.	M04050468	RANDOM TESTING FEES	11/20/2014	250.00	.00		
2258	NATIONAL DIAGNOSTICS INC.	M04050469	RANDOM TESTING FEES	11/20/2014	200.00	.00		
Total 2258:					474.95	.00		
2265								
2265	BOWERS LAW FIRM	6829	LEGAL SERVICES	11/30/2014	1,500.00	.00		
2265	BOWERS LAW FIRM	6829	LEGAL SERVICES	11/30/2014	1,280.00	.00		
Total 2265:					2,780.00	.00		
2296								
2296	FRONTIER FENCE & SUPPLY	569	REPAIRS- FENCE	11/20/2014	1,865.00	.00		
Total 2296:					1,865.00	.00		
2375								
2375	BURTON, BRYCE	1114	CELL PHONE REIMB.- GOLF CO	11/20/2014	30.00	.00		
Total 2375:					30.00	.00		
2425								
2425	GREAT- WEST TRUST COMPAN	1114	EMPLOYEE DEFERRED COMP.	11/10/2014	235.00	235.00	11/10/2014	
2425	GREAT- WEST TRUST COMPAN	1114A	EMPLOYEE DEFERRED COMP.	11/24/2014	235.00	235.00	11/24/2014	
Total 2425:					470.00	470.00		
2483								
2483	SKYVIEW LANES & CINEPLEX	1114	CHRISTMAS PROMO- ABA	11/30/2014	1,200.00	1,200.00	12/02/2014	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2483:					1,200.00	1,200.00		
2488								
2488	BROULIM'S	01-68696	SUPPLIES- FIRE DEPT.	11/30/2014	11.40	11.40	12/02/2014	
2488	BROULIM'S	06-48469	SUPPLIES- CIVIC CENTER	11/30/2014	12.88	.00		
Total 2488:					24.28	11.40		
2497								
2497	KIM, HYUN	1114	CELL PHONE REIMBURSEMEN	11/20/2014	30.00	.00		
2497	KIM, HYUN	1114A	MILEAGE REIMB. EXP.	11/20/2014	497.28	.00		
Total 2497:					527.28	.00		
2516								
2516	VISION SERVICE PLAN- (WY)	1114	VISION INSURANCE	11/25/2014	211.32	.00		
Total 2516:					211.32	.00		
2523								
2523	WYO EDUCATORS BENEFIT TR	1114	LIFE INSURANCE	11/25/2014	49.50	.00		
Total 2523:					49.50	.00		
2524								
2524	NAPA ALL STAR AUTO PARTS	030429	PARTS- STREET DEPT.	11/20/2014	13.99	.00		
Total 2524:					13.99	.00		
2528								
2528	B & H AUTO REPAIR LLC	2835	SERVICES- STREET DEPT.	11/20/2014	333.02	.00		
Total 2528:					333.02	.00		
2532								
2532	DOUG HILLYARD AGENCY	1114	PROPERTY INSURANCE	11/17/2014	10,179.00	10,179.00	11/17/2014	
2532	DOUG HILLYARD AGENCY	1114A	EVENT INSURANCE- ABA	11/30/2014	1,291.25	1,291.25	12/02/2014	
Total 2532:					11,470.25	11,470.25		
2535								
2535	RIVERSIDE GRAPHIX	1114	SHIRTS- BASKETBALL	11/10/2014	387.25	387.25	11/10/2014	
Total 2535:					387.25	387.25		
2561								
2561	PEAD, LISA	1114	CLEANING SERVICES- TOWN H	11/30/2014	320.00	.00		
2561	PEAD, LISA	1114A	CLEANING SERVICES- CIVIC C	11/30/2014	611.25	.00		
Total 2561:					931.25	.00		
2570								
2570	MARKET PLACE SERVICES, LL	1114	SERVICES- APPRAISAL	11/20/2014	2,000.00	.00		
Total 2570:					2,000.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2571								
2571	GRACE CATERING, LLC	1114	DEPOSIT- CHRISTMAS DINNER	11/20/2014	440.00	440.00	11/20/2014	
2571	GRACE CATERING, LLC	1114A	SERVICES- TOWN DINNER	11/30/2014	618.00	.00		
Total 2571:					1,056.00	440.00		
2572								
2572	IDAHO GCSA	333	MEMBERSHIP DUES- BRYCE B	11/20/2014	115.00	.00		
Total 2572:					115.00	.00		
2573								
2573	COMPRESSOR- PUMP & SERVI	0146796-IN	LIFT STATION PUMP	11/30/2014	16,041.72	.00		
Total 2573:					16,041.72	.00		
2574								
2574	SNOWGROOMERS.NET	2663	TRAIL GROOMER	11/30/2014	3,238.24	.00		
Total 2574:					3,238.24	.00		
2575								
2575	FULLER, PATRICIA	259908	SERVICES- TOWN HALL	11/30/2014	75.00	.00		
Total 2575:					75.00	.00		
Grand Totals:					154,021.81	49,808.54		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



Eagle Scout Service Project Report



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's name Dylan James Lytle

Eagle Scout Service Project Name Intermittent Springs Signs

Project start date 08/01/2013 Project completion date 05/17/2014

This report is to be completed after your service project has been concluded. It is not necessary to provide lengthy answers. Be prepared to discuss your project and this report at your board of review.

Project Execution:

Once planning was completed, when did the work begin? 08/01/2013

When was it finished? 05/17/2014

Project Description

Please provide a brief description of your completed project and the impact it will have.

My project was to increase awareness of how to find the Intermittent Spring visitor's site in Swift Creek Canyon. Many people would give up finding it before getting to it because of a lack of signs. I put signs at 2 parks in town and directional mileage signs in 3 locations so that people knew if they were on the right track to get there and how much further they had to go. As of this time I have heard from several people about how it has increased the amount of people who visit the Intermittent Spring.

Describe what you did after your proposal was approved to complete the planning of your project.

I had my Dad help me pick wood and I arranged to have the signs made. I scheduled with my scouts to help with the project. I met with the Town Public Works and Forest Service personnel to find exactly where they wanted me to put the signs

Observations

What went well?

Teamwork was good and having adults at the sites to set the posts made sure they were level.

What was challenging?

I learned to break up the age of the groups as they tended to not stay on task if they were with their own ages. We also had difficulty with the weather and ended up having to wait till spring to place the signs. This was OK because the signs took longer to paint than anticipated because of drying the paint in the letters and how to do the letters neatly. My dad arranged so we could work on them at the Sheriff's office impound garage throughout the winter.

Changes

Many successful projects require changes from the original proposal. What significant changes did you make and why did you make them (be brief)?

The only change was in the time it took. I thought it would take 3 weeks instead it took 9 months.

Leadership

In what ways did you demonstrate leadership?

I supervised all painting and placing of signs by telling them what to do and was available to show what I needed done. I arranged for work to be done by people who had better skills to do the job. I assigned the work groups. Arranged for necessary equipment.

What was most difficult about being the leader?

Keeping everyone on task and not being able to just do the work myself.

What was most rewarding about being the leader?

Seeing what my friends could get done without me helping as much as I normally do.

What did you learn about leadership, or how were your leadership skills further developed?

I learned that I had to think of a lot more things than just the basics of the project. I also learned that you have to think of what can go wrong ahead of time. There were more steps to this project than I thought.

Materials, Supplies, Tools, Other

Were there significant shortages or overages of materials, supplies, tools, and other? If so, what effect did this have?

I didn't think of a generator until right before the project.

Entering Service Project Data

The BSA collects information on the hours worked on Eagle Scout service projects* because it points to achievement of our citizenship aim. To assist with the data collection, please refer to your list of people who helped and the number of hours they worked. Then please provide the information requested below. Include hours spent doing planning under Total Hours Worked.

Be sure to include yourself, and the time spent on planning.

	Number of Workers	Total Hours Worked
The Eagle Scout candidate	1	32.00
Registered BSA youth members	7	90.00
Other youth (<i>brothers, sisters, friends, etc., who are not BSA members</i>)	1	7.00
Registered BSA adult Scouting volunteers and leaders	2	2.00
Other adults (<i>parents, grandparents, etc., who are not BSA members</i>)	5	37.00
Grand Total of Hours (<i>Enter here and on your Eagle Scout Rank Application.</i>)	16	168.00

*** There is no requirement for a minimum number of hours that must be worked on an Eagle Scout service project.**

*If you have been told you must meet a minimum number of hours then you may lodge a complaint with your district or council. If you have given leadership to an **otherwise worthy** project and are turned down by your board of review solely because of a lack of hours, you should appeal the decision.*

Funding

Describe your fundraising efforts:

I spoke with vendors for materials to get discounts. The Town provided materials. The forest service provided paint for their signs. Other items were donated by other individuals

How much was collected? \$201.93

How much was spent? \$201.93

If your expenses exceeded funds available, explain why this happened, and how excess expenses were paid.

N/A

If you had money left over after project completion, did you turn it over to the project beneficiary? If "No," when will that be done, or if your beneficiary is not allowed to accept the left over funds, which charity will receive them?

N/A

How were the donors thanked?

Thanked in person and equipment was returned in as good of condition as received.

Photos and Other Documentation

If you have them, attach photographs taken before, during, and after project completion. You may physically attach letters, maps, handouts, printed materials, or similar items that might be helpful to your board of review.



Starview Park (before)



Canyonview Park (before)



Swift Creek Canyon Entrance (before)



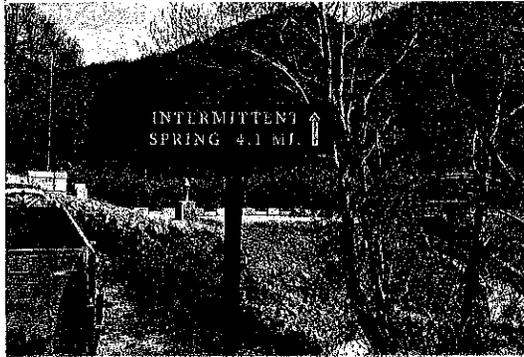
Intermittent Spring Trailhead (before)



Starview Park (After)



Canyonview Park (After)



Swift Creek Canyon (After)



Intermittent Spring Trailhead (during)



Intermittent Spring Trailhead (After)

Candidate's Promise

Sign below before you seek the other approvals.

On my honor as a Scout, I was the leader of my Eagle Scout service project and completed it as reported here.

Signed: _____

Date: _____

Completion Approvals

In my opinion, this Eagle Scout service project meets Eagle Scout requirement 5, as stated on page 4 of this workbook.

Beneficiary name: Hyun Kim

Unit leader name: Steven Staley

Signed: _____

Date: _____

Signed: _____

Date: _____



Mark Pring, Executive Director

Bill Miller, Loss Control Manager

LOCAL GOVERNMENT LIABILITY POOL

PHONE: 307-638-1911 • FAX: 307-638-6211 • TOLL FREE: 1-888-433-1911 • WEBSITE: lglpwyoming.org
ADDRESS: PO Box 20700 Cheyenne, WY 82003-7015 • EMAIL: lgp@lgp.net

November 18, 2014

Ms. Sherri Sand
P.O. Box 1603
Afton, WY 83110-1603

RE: YOUR CLAIMS AGAINST THE TOWN OF AFTON

Dear Ms. Sand:

The Town of Afton forwarded your claim to our office for handling. The town self-insures their liability exposures through the Local Government Liability Pool (LGLP). Our office administers this program.

Our investigation, and that of an independent adjuster, found that there may be potential liability on the part of the city. We are offering to settle your claim for a payment of **Two Hundred Seventy Dollars and Zero Cents (\$270.00)**. Our settlement offer is based on fifty percent of the invoice submitted with your claims from Diamond 2 Plumbing.

If this offer of settlement is agreeable with you, please sign the enclosed release before a notary public. Upon receipt of the release, our office will start the process for issuance of a check.

Please be aware this offer of settlement is not to be construed as an admission of liability. It is a good faith offer to settle your claims.

We thank you for your cooperation and patience in this matter.

Sincerely,

Shuler Boone
Claims Administrator

cc: The Honorable Mayor Lori Hillyard, Town of Afton
Lisa Hokanson, Clerk/Treasurer, Town of Afton
Joshua Peavler, Public Works Director, Town of Afton

Employee Number	Name	Pay Code	Pay Code Title	Rate No	Rate Desc	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remain	Hourly Rate	Liability Amount	Msg
115	Banta, Tyler W.	5-00	Vacation	101	Vac	56.00	.00	.00	56.00	21.1731	1,185.69	
		6-00	Sick Leave	110	Sic	80.00	.00	.00	80.00	21.1731	1,693.85	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	21.1731	.00	
610	Burton, Bryce	5-00	Vacation	101	Vac	48.00	.00	.00	48.00	24.0385	1,153.85	
		6-00	Sick Leave	110	Sic	164.00	.00	.00	164.00	24.0385	3,942.31	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	24.0385	.00	
127	Cooper, Kim J.	5-00	Vacation	102	Pol	96.00	.00	.00	96.00	28.4418	2,730.41	
		6-00	Sick Leave	111	Sic	502.50	.00	.00	502.50	28.4418	14,292.00	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	28.4418	.00	
116	Haderlie, Randy	5-00	Vacation	102	Pol	192.00	.00	.00	192.00	27.5000	5,280.00	
		6-00	Sick Leave	111	Sic	238.00	.00	.00	238.00	27.5000	6,545.00	
		9-01	Add. Hrs.	115	CCO	.50	.00	.00	.50	27.5000	13.75	
217	Hokanson, Lisa	5-00	Vacation	101	Vac	261.00	.00	.00	261.00	22.6779	5,918.93	
		6-00	Sick Leave	110	Sic	324.50	.00	.00	324.50	22.6779	7,358.98	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	22.6779	.00	
205	Kim, Hyun J.	5-00	Vacation	101	Vac	144.00	.00	.00	144.00	36.0577	5,192.31	
		6-00	Sick Leave	110	Sic	91.50	.00	.00	91.50	36.0577	3,299.28	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	36.0577	.00	
173	Lancaster, Larry	5-00	Vacation	101	Vac	236.50	.00	.00	236.50	26.9327	6,369.58	
		6-00	Sick Leave	110	Sic	410.00	.00	.00	410.00	26.9327	11,042.41	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	26.9327	.00	
170	Major, David K.	5-00	Vacation	101	Vac	34.00	.00	.00	34.00	22.2115	755.19	
		6-00	Sick Leave	110	Sic	46.00	.00	.00	46.00	22.2115	1,021.73	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	22.2115	.00	
220	Nield, Farrell	5-00	Vacation	101	Vac	361.00	.00	.00	361.00	22.2115	8,018.35	
		6-00	Sick Leave	110	Sic	441.50	.00	.00	441.50	22.2115	9,806.38	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	22.2115	.00	
175	Peavler, Joshua W.	5-00	Vacation	101	Vac	189.50	.00	.00	189.50	26.9327	5,103.75	
		6-00	Sick Leave	110	Sic	155.50	.00	.00	155.50	26.9327	4,188.03	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	26.9327	.00	
201	Warren, Heather	5-00	Vacation	101	Vac	95.50	.00	.00	95.50	21.9135	2,092.74	
		6-00	Sick Leave	110	Sic	428.50	.00	.00	428.50	21.9135	9,389.93	
		9-01	Add. Hrs.	115	CCO	.00	.00	.00	.00	21.9135	.00	
Grand Totals:		5-00	Vacation			1,713.50	.00	.00	1,713.50		43,800.81	
		6-00	Sick Leave			2,882.00	.00	.00	2,882.00		72,579.91	
		9-01	Add. Hrs.			.50	.00	.00	.50		13.75	
											116,394.46	

THE TOWN OF AFTON

416 Washington St.
P.O. Box 310
Afton, WY 83110-0310
Phone (307) 885-9831

MEMO

Date: December 3, 2014

To: Afton Town Council

From: Lisa

Re: Board Members

I have attached the list of board members that are currently serving. All board members have received a letter asking if they would like to continue to serve on their board. Please note the names that are in bold type. They will need to be changed or they have asked to not be reappointed to their respective board.

This matter will be taken care of in the January, 2015, Afton Town Council meeting. I wanted to give you this information so that you are aware of the changes that will need to be made.

Thanks,

Lisa

Board Members

Utility Board

Kevin Kilroy- Councilman- Needs to be changed

Larry Lancaster- Advisor

Tommie Johnson- Chairman

Rod Jensen

Jerry Harmon- Asked to be replaced

Noel Sessions

Joel Neuenschwander- Needs to be replaced

Airport Board

JC Inskeep- Councilman

Francis Brown

Terry Hastings

Dustin Haderlie

Jerry Harmon

Public Health Board

Loni Hillyard- Mayor- Needs to change

Bill Hoopes- Councilman

Dr. Noel Stibor

Tourism Promotion Board

Jerry Hansen- Councilman

Hyun Kim- Advisor

Derek Cockshut

Scott Carlisle

Barry Laird

Tree Board

Jerry Hansen (Councilman)

Heather Warren (Advisor)

Dustin Haderlie

Diann Kleeman

Sarah Hale

Heritage Committee Board

JC Inskeep- Councilman

Larry Call- Chairman

Helen Draney

Margaret Tueller

John Haws

Dean Bagley

Jerry Hansen- Economic Development

Kevin Kilroy- Buildings

Kevin Kilroy & JC Inskeep- Infrastructure & Equipment

Planning & Zoning Board

Kevin Kilroy- Councilman- Need to change

Hunky Dory- Chairman

Larry Call

Gay Petersen

Randy Thompson

Lee Schwab

Afton Business Association Board

Hyun Kim- Advisor

Carrie Jensen- Director

Brook Merritt

Chris Allred

Jill Larson

Larry Chavez

Bryant McKen

Golf Board

Bill Hoopes- Councilman

Hyun Kim- Advisor

Bryce Burton- Maintenance

Mark Weston- Chairman

Dustin Hill

Terry Hastings

Kelly Fullmer

Kade Wilkes

Homer Bennett

Swift Creek Hydro Power Project

J C Inskeep- Councilman

Administrator Hyun Kim

Budget & Finance Review Board

JC Inskeep- Councilman

Hyun Kim- Advisor

Rod Jensen